

**Rochester Hills Public Library
Board of Trustees Meeting**

August 8, 2022

- I. The public hearing for the 2023 RHPL Budget plan was opened at 8:00 pm by the Board of Trustees president, Madge Lawson. There were no comments and the public hearing was closed at 8:01 pm.
- II. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, August 8, 2022. The President called the meeting to order at 8:01 pm in the boardroom of the library. The presiding officer was Madge Lawson.

A quorum of the board was present including Melinda Deel, Anne Kucher, Julianne Reyes, and Chuck Stouffer. Mr. Bonam arrived at 8:04 pm.

Guests included Library Director Juliane Morian, City of Rochester Liaison Alice Moo, and Oakland Township Library Board President, Michael Tyler.

No members of the public were present.

- III. Public comments: none

- IV. Minutes

- A. On a motion by Ms. Kucher, which Mr. Stouffer seconded, the board discussed adopting the minutes from July 11, 2022.
 1. Mr. Stouffer requested that in point VIII. E. the phrase "need for" be modified to read, "appropriateness of".
 2. Ms. Reyes requested that point VI.A.1 be changed from "questioned if the board should exert control" to "requested more board awareness".
 3. Both changes were accepted and the minutes were approved with unanimous consent.
- B. On a motion by Mr. Bonam, seconded by Ms. Deel, the board unanimously approved the minutes from the June 13, 2022 with no change from the original minutes presented.

- V. Treasurer's Report was reviewed and filed.

- VI. Monthly Bills

- A. On a motion by Ms. Kucher, which Mr. Bonam seconded, the board unanimously approved the monthly bills for July 2022, which totaled \$321,937.05.

- VII. Communications

- A. The board reviewed and filed the communications with minor discussion.

VIII. Director's Report and Statistical Report

- A. The board reviewed and filed the director's report, statistical report with discussion regarding the investment in a new community bookmobile. Ms. Morian said she intends to present quotes for bookmobile options at one of the next meetings and walk the board through funding options such as fund balance, endowed funds at the Community Foundation of Greater Rochester, sponsorship, or community appeal.

IX. Committee Reports

A. Finance committee

1. On a motion by Mr. Stouffer, seconded by Mr. Bonam, the board unanimously approved the budget plan for 2023 and appropriated \$5,270,900 to the general fund for the 2023 fiscal year with no discussion.

B. Policy committee

1. Ms. Morian commented that she sought out a second opinion on WORK-11 Employee Use of Social Media policy. She relayed that the second opinion resulted in the same answer, and that the labor attorney recommended a standalone social media policy. Ms. Morian also stated that the labor attorney recommended a review of all personnel policies as part of a comprehensive review of best practices in modern labor law.
 - a. Mr. Stouffer requested a statement from the labor attorney on why a social media policy for employees was necessary.
 - b. Ms. Deel expressed concern that at this point the board has received two separate attorney opinions stating the need for a personnel policy regarding employee use of social media and is potentially ignoring it.
 - c. Ms. Morian will follow up with the labor attorney regarding costs associated with a full review of personnel policies and report back to the Policy Committee.
2. The board completed a first reading of MGT-7 Materials Reconsideration Policy and form. There was some discussion and changes suggested for the duration of time one board's decision on material challenges should be in effect before a patron could submit a new statement of concern, discussion regarding limiting the policy to residents only, and the need to cite the law referenced on the Statement of Concern form.
3. The board completed a first reading of MGT-17 Capital Asset Policy with clarifying changes suggested.
4. The board completed a first reading of GOV-7 Whistleblower Policy with minor discussion.
 - a. Mr. Stouffer requested that the Whistleblower Policy be expanded to include any inappropriate action in the workplace, not just fraudulent behavior.

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X. Other Business

- A. The board reviewed a preview draft of the RHPL newly designed website. Ms. Morian will relay any feedback to the website team and send a digital link to board members.

XI. Board Comments

- A. Ms. Reyes shared information about Auburn Hills Public Library announcing that they are fine free as part of a national movement and noted that she thought it would generate goodwill and positive public relations.

XII. Questions from the Liaisons

- A. Ms. Moo asked about the ability to create lists in the online catalog, such as "To be read". Ms. Morian said the current online catalog supports this.
- B. Mr. Tyler said that he is still considering the pros and cons of broaching the topic of a small millage increase with the OTLB at their September 18, 2022 meeting.
- C. Mr. Tyler encouraged the RHPL Board to consider assigning fund balance to major projects like the roof replacement from the general fund balance.
- D. Mr. Tyler requested the library consider making liaisons designated agents particularly in regards to material challenge appeals.
- E. Mr. Tyler requested that the Board consider keeping the board meeting time set to 7pm but change the day for next year's summer months (when the board typically changes to an 8pm start time).

XIII. The regular meeting adjourned at 9:50 pm.

Chuck Stouffer, Secretary