

**Rochester Hills Public Library
Board of Trustees Meeting**

September 19, 2022

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, September 19, 2022. The President called the meeting to order at 7:01 pm in the boardroom of the library. The presiding officer was Madge Lawson.

A quorum of the board was present including Bob Bonam, Melinda Deel, Anne Kucher, Julianne Reyes, and Chuck Stouffer.

Guests included Library Director Juliane Morian, City of Rochester Liaison Alice Moo, and Oakland Township Library Board President, Michael Tyler.

No members of the public were present.

- II. Public comments: none

- III. Minutes

- A. On a motion by Ms. Kucher, which Mr. Bonam seconded, the board unanimously approved the minutes from August 8, 2022 with no changes.

- IV. Treasurer's Report was reviewed and filed.

- V. Monthly Bills

- A. On a motion by Mr. Bonam, which Ms. Deel seconded, the board unanimously approved the monthly bills for August 2022, which totaled \$334,955.31

- VI. Communications

- A. The board reviewed and filed the communications with no discussion.

- VII. Director's Report and Statistical Report

- A. The board reviewed and filed the director's report with minor discussion.

- VIII. Committee Reports

- A. Finance committee

1. The board discussed the option to continue with Yeo & Yeo (the new audit firm in 2022) or return to Andrews, Hooper, Pavlik (AHP) for 2023. Since AHP quoted a lower annual fee, and the board successfully accomplished their goal of working with another firm for a minimum of one year, the Board directed Ms. Morian to engage AHP as the auditor for 2023.

- B. Policy committee

1. On a motion by Mr. Bonam, which was seconded by Ms. Deel, the board unanimously approved the second reading and adoption of GOV-7 Whistleblower Policy.
2. On a motion by Ms. Kucher, which was seconded by Ms. Deel, the board unanimously approved the second reading and adoption of MGT-17 Capital Asset Policy.
3. On a motion by Mr. Stouffer, which was seconded by Mr. Bonam, the board considered adoption of MGT-7 Reconsideration of Library Materials Policies and Form with a minor clerical change to pluralize the word, "copies" in point 7 of the policy. The board unanimously approved the second reading with the proposed changes and adopted both the policy and corresponding form.
4. Ms. Morian commented that the labor attorney proposed reviewing the employee personnel policies in bulk for \$1850, including a new policy for Employee Use of Social Media. On a motion by Mr. Bonam, which was seconded by Ms. Kucher, the board approved Ms. Morian coordinating a full review of the employee personnel policies by the library's labor attorney.

IX. Other Business

- A. The board received an update on the status of the 1992 community bookmobile. Ms. Morian stated that it was beyond its useful life and may not be able to be repaired and run reliably. The board discussed short term options of acquiring a transit van to serve in place of the community bookmobile until a full-size community bookmobile can be acquired and put into service. On a motion by Mr. Stouffer, which was seconded by Ms. Deel, the board unanimously agreed to authorize Ms. Morian to research spending up to \$75,000 for the acquisition of a utility van for outreach services as soon as possible.

X. Board Comments

- A. There were no additional board comments.

XI. Questions from the Liaisons

- A. There were no additional questions or comments from the liaisons

XII. The regular meeting adjourned at 8:13 pm.

Chuck Stouffer, Secretary