

Rochester Hills Public Library
500 Olde Towne Road, Rochester, MI

Mission:

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

November 14, 2022 – 7 p.m.

Agenda

- I. Call to order of the regular meeting
- II. Public Comments*
- III. Minutes of regular meeting on October 10, 2022
- IV. Treasurer's Report for October 2022
- V. Monthly bills for October 2022 in the amount of \$431,255.74
- VI. Communications
 - a. Customer Comments
 - b. Letter to N. Cherup regarding posting policies
 - c. 2nd letter from N. Cherup and enclosures regarding library policies
 - d. Press Coverage
 - e. 2022 RHPL annual appeal letter
 - f. Winter 2022 News & Views Newsletter
- VII. Reports
 - a. Library Director
 - b. Statistical Report
 - c. 2022 Michigan Library Association Conference Summary Report (various authors/attendees)
- VIII. Committee Updates
 - a. Policy
 - b. Finance
 - c. Nominating committee – appointment of members
- IX. Other Business
 - a. Proposal from Royal Park Hotel

*Each individual should state their name and are permitted 3 minutes of comment time

- X. Board Comments
- XI. Questions from the Liaisons
- XII. Adjournment

*Each individual should state their name and are permitted 3 minutes of comment time

Minutes



ROCHESTER HILLS
PUBLIC LIBRARY

**Rochester Hills Public Library
Board of Trustees Meeting**

October 10, 2022

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, October 10, 2022. The President called the meeting to order at 7:00 pm in the boardroom of the library. The presiding officer was Madge Lawson.

A quorum of the board was present including Bob Bonam, Melinda Deel, Anne Kucher, Julianne Reyes, and Chuck Stouffer.

Guests included Library Director Juliane Morian, City of Rochester Liaison Alice Moo, and Oakland Township Library Board President, Michael Tyler.

One member of the public was present.

- II. Public comments: Dennis Broses, a resident of the community, asked if the Community Bookmobile was going to be repaired or replaced.
- III. Minutes
 - A. On a motion by Ms. Kucher, which Ms. Deel, seconded, the board unanimously approved the minutes from September 19, 2022 with no changes.
- IV. Treasurer's Report was reviewed and filed.
- V. Monthly Bills
 - A. On a motion by Mr. Bonam, which Mr. Stouffer seconded, the board unanimously approved the monthly bills for September 2022, which totaled \$349,855.09.
- VI. Communications
 - A. The board reviewed and filed the communications with minor discussion about the age of furnishings.
- VII. Director's Report and Statistical Report
 - A. The board reviewed and filed the director's report with minor discussion about outreach vehicles and Oakland Talking Book Service renewal.
 1. On a motion by Mr. Stouffer, seconded by Ms. Reyes, the board unanimously authorized Ms. Morian to purchase a 2022 Dodge ProMaster cargo van from Falls Motor City (Cuyahoga Falls, OH) on behalf of the Rochester Hills Public Library and not to exceed \$62,000.
- VIII. Committee Reports - none

IX. Other Business

- A. The board reviewed a draft of the 2023 planning calendar. Ms. Morian requested tacit approval at this meeting (for planning purposes) to close the library earlier than expected on two dates: at 5:00pm on Friday, January 13th for a building-wide event in celebration of the Fire & Ice weekend and at 4:30pm on Saturday, April 29th to prepare the building for the Wine, Wit, and Wisdom event (that would begin 30 minutes earlier in 2023). The board will consider other changes proposed by Ms. Morian and formally adopt a planning calendar at their annual meeting in January 2023.

X. Board Comments

- A. Ms. Reyes inquired about charges on the credit card statement for the Michigan Library Association and Ms. Morian stated that they were registrations for the annual conference.
- B. Ms. Lawson commented that she hoped board members would make themselves available to be a second signer on checks in order to share this duty more fully.

XI. Questions from the Liaisons

- A. There were no additional questions or comments from the liaisons

XII. The regular meeting adjourned at 7:55 pm.

Chuck Stouffer, Secretary

Treasurer's Report



ROCHESTER HILLS
PUBLIC LIBRARY

ROCHESTER HILLS PUBLIC LIBRARY
Balance Sheet
October 31, 2022

ASSETS

Current Assets

Circ Registers/Coin	\$	2,020.00
PNC		
Operating - PNC		144,808.61
Payroll		250.00
UBS		
Operating - UBS		2,292,310.09
OTBS		0.00
Plant		105,785.73
Roof		419,091.32
Self-Insurance		7,465.73
Vanguard		15,612.87

Total Current Assets 2,987,344.35

Other Current Assets

Total Other Current Assets 0.00

TOTAL ASSETS **\$ 2,987,344.35**

LIABILITIES AND FUND BALANCE

Current Liabilities

Staff Cash (pop cans)	\$	122.10
Flexible Spending W/H Payable		1,030.38
Supplemental Ins W/H Payable		517.08
Deferred Income - Rochester		89,613.96
Deferred Income - Oakland Twp		229,446.49

Total Current Liabilities 320,730.01

Fund Balance

Prior Years' Balance		1,840,398.81
Current Year Operations		826,215.53

Total Fund Balance 2,666,614.34

TOTAL LIABILITIES & FUND BALANCE **\$ 2,987,344.35**

Rochester Hills Public Library
Budget vs Actual
For the Period January 1, 2022 through October 31, 2022

	Current Month Actual	YTD Actual	YTD Budget	YTD Variance	Annual Budget
Revenues					
Rochester Hills	0	2,941,619	2,902,800	38,819	2,902,800
City of Rochester	0	552,974	518,690	34,284	518,690
Oakland Twp	0	912,447	909,700	2,747	909,700
State Aid	0	148,596	132,500	16,096	132,500
OTBS	0	158,640	158,640	0	158,640
Penal Fines	0	163,476	138,400	25,076	138,400
Fines and Fees	4,156	48,421	51,667	(3,246)	62,000
Interest	2,044	14,024	10,000	4,024	12,000
Gains/Losses	(2,609)	(60,022)	0	(60,022)	0
Designated Gifts	200	8,630	0	8,630	0
Undesignated Gifts	1,882	8,987	0	8,987	38,345
Undesignated Gifts-Friends	0	0	170,000	(170,000)	170,000
Grants	0	2,742	3,333	(591)	4,000
Miscellaneous Revenue	5,599	6,342	6,667	(325)	8,000
Transfer-ReservedOTBS	0	0	8,333	(8,333)	10,000
Transfer-ReservedPlant	0	0	0	0	0
Total Revenues	11,272	4,906,876	5,010,730	(103,854)	5,065,075
Expenditures					
Payroll	175,543	1,763,869	2,067,000	(303,131)	2,480,400
Employee Benefits	44,421	454,079	575,251	(121,172)	690,300
Books	36,024	262,796	254,168	8,628	305,000
Print Subscriptions	1,053	16,725	12,917	3,808	15,500
Electronic Materials	27,724	244,541	265,500	(20,959)	318,600
Innovative Items	1,343	18,993	20,833	(1,840)	25,000
Audiovisual	9,197	67,762	113,250	(45,488)	135,900
Bookmobile Operation	194	22,289	21,667	622	26,000
OTBS	168	1,246	5,417	(4,171)	6,500
Voice and Data Services	915	12,138	21,667	(9,529)	26,000
Utilities	13,175	141,000	121,667	19,333	146,000
Insurance	5,487	19,004	15,833	3,171	19,000
Professional/Contract Services	1,908	47,833	65,834	(18,001)	79,000
Supplies	1,625	15,243	23,750	(8,507)	28,500
Promotion and Printing	4,416	39,215	38,833	382	46,600
Mileage	36	1,006	4,167	(3,161)	5,000
Postage	8,918	24,453	21,000	3,453	25,200
Staff Development/Membership	800	24,703	29,729	(5,026)	35,675
Programs	2,407	26,112	44,167	(18,055)	53,000
Facilities Maintenance	19,715	167,935	186,833	(18,898)	224,200
IT Maintenance	10,689	107,785	78,666	29,119	94,400
Staff/Volunteer Recognition	0	3,913	6,500	(2,587)	7,800
Gift and Grant Expense	919	15,433	0	15,433	0
Tax Tribunal Refunds	0	0	417	(417)	500
Equipment/Fixed Assets	0	27,539	99,167	(71,628)	119,000
Furnishings	0	178	9,167	(8,989)	11,000
Bookmobile	61,145	61,145	0	61,145	0
Capital Improvements	1,787	493,723	34,167	459,556	41,000
Contingency	0	0	83,333	(83,333)	100,000
Total Expenditures	429,609	4,080,658	4,220,900	(140,242)	5,065,075
Revenue Over Expenditures	(418,337)	826,218	789,830	36,388	0

Monthly Bills



ROCHESTER HILLS
PUBLIC LIBRARY

Payment Information		
Payment Due Date	For online and phone payments, the deadline is 8pm ET.	
Nov 11, 2022		
New Balance	Minimum Payment Due	
\$7,506.33	\$75.00	
<p>LATE PAYMENT WARNING: If we do not receive your minimum payment by your due date, you may have to pay a \$39.00 late fee and your APRs may be increased up to the Penalty APR of 32.40%.</p> <p>MINIMUM PAYMENT WARNING: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance. For example:</p>		
If you make no additional charges using this card and each month you pay...	You will pay off the balance shown on this statement in about...	And you will end up paying an estimated total of...
Minimum Payment	28 Years	\$22,430
\$294	3 Years	\$10,600
Estimated savings if balance is paid off in about 3 years: \$11,830		
If you would like information about credit counseling services, call 1-888-326-8055.		

Account Summary	
Previous Balance	\$13,662.56
Payments	- \$13,662.56
Other Credits	\$0.00
Transactions	+ \$7,506.33
Cash Advances	+ \$0.00
Fees Charged	+ \$0.00
Interest Charged	+ \$0.00
New Balance	= \$7,506.33
Credit Limit	\$30,000.00
Available Credit (as of Oct 17, 2022)	\$22,493.67
Cash Advance Credit Limit	\$15,000.00
Available Credit for Cash Advances	\$15,000.00

Rewards Summary		Rewards as of: 10/16/2022	
Rewards Balance	\$519.91	Track and redeem your rewards with our mobile app or on capitalone.com	
Previous Balance	\$399.12	Earned This Period	\$120.79
		Redeemed this period	\$0.00

Account Notifications

i On October 1, 2022, Capital One Bank (USA), N.A. merged with Capital One, N.A. All references to Capital One Bank (USA), N.A. will now refer to Capital One, N.A. You may continue to see some references to Capital One Bank (USA), N.A. Over time, all of those references will transition to Capital One, N.A. No further action is required on your part for the change to take effect.

Pay or manage your account at capitalone.com

Customer Service: 1-800-867-0904

See reverse for Important Information



JULIANE MORIAN
 ROCHESTER HILLS PUBLIC LIBRARY
 500 OLDE TOWNE RD
 ROCHESTER, MI 48307-2043



Save time, stay informed.
 Discover new features with the Capital One Mobile app.

Scan this QR Code with your phone's camera to download the top-rated Capital One Mobile app.

Payment Due Date: **Nov 11, 2022**

Account ending in 9289

New Balance	Minimum Payment Due	Amount Enclosed
\$7,506.33	\$75.00	\$ _____

Capital One
 P.O. Box 4069
 Carol Stream IL 60197-4069

Please send us this portion of your statement and only one check (or one money order) payable to Capital One to ensure your payment is processed promptly. Allow at least seven business days for delivery.



1 4154177803049289 17 750633000000075005

How can I Avoid Paying Interest Charges? If you pay your New Balance in full by the due date **each month**, we will not charge interest on new transactions that post to the purchase balance. If you have been paying in full **without** Interest Charges, but fail to pay your next New Balance in full, we will charge interest on the unpaid balance. Interest Charges on Cash Advances and Special Transfers start on the transaction date. Promotional offers may allow you to pay less than the total New Balance and avoid paying interest on new transactions that post to your purchase balance. See the front of your statement for additional information.

How is the Interest Charge Determined? Interest Charges accrue from the date of the transaction, date the transaction is processed or the first day of the Billing Cycle. Interest accrues daily on every unpaid amount until it is paid in full. Interest accrued during a Billing Cycle posts to your account at the end of the Billing cycle and appears on your next statement. You may owe Interest Charges even if you pay the entire New Balance one month, but did not do so the prior month. Once you start accruing Interest Charges, you generally must pay your New Balance in full two consecutive Billing Cycles before Interest Charges stop being posted to your Statement. Interest Charges are added to the corresponding segment of your account.

Do you assess a Minimum Interest Charge? We may assess a minimum Interest Charge of \$0.00 for each Billing Cycle if your account is subject to an Interest Charge.

How do you Calculate the Interest Charge? We use a method called Average Daily Balance (including new transactions).

1. First, for each segment we take the beginning balance each day and add in new transactions and the periodic Interest Charge on the previous day's balance. Then we subtract any payments and credits for that segment as of that day. The result is the daily balance for each segment. However, if your previous statement balance was zero or a credit amount, new transactions which post to your purchase segment are not added to the daily balance.

2. Next, for each segment, we add the daily balances together and divide the sum by the number of days in the Billing Cycle. The result is the Average Daily Balance for each segment.

3. At the end of each Billing Cycle, we multiply your Average Daily Balance for each segment by the daily periodic rate (APR divided by 365) for that segment, and then we multiply the result by the number of days in the Billing Cycle. We add the Interest Charges for all segments together. The result is your total Interest Charge for the Billing Cycle.

The Average Daily Balance is referred to as the Balance Subject to Interest Rate in the Interest Charge Calculation section of this Statement.

NOTE: Due to rounding or a minimum Interest Charge, this calculation may vary slightly from the Interest Charge actually assessed.

How can I Avoid Membership Fees? If a Renewal Notice is printed on this statement, you may avoid paying an annual membership Fee by contacting Customer Service no later than 45 days after the last day in the Billing Cycle covered by this statement to request that we close your account. To avoid paying a monthly membership Fee, close your account and we will stop assessing your monthly membership Fee.

How can I Close My Account? You can contact Customer Service anytime to request that we close your account.

How do you Process Payments? When you make a payment, you authorize us to initiate an ACH or electronic payment that will be debited from your bank account or other related account. When you provide a check or check information to make a payment, you authorize us to use information from the check to make a one-time ACH or other electronic transfer from your bank account. We may also process it as a check transaction. Funds may be withdrawn from your bank account as soon as the same day we process your payment.

How do you Apply My Payment? We generally apply payments up to your Minimum Payment first to the balance with the lowest APR (including 0% APR), and then to balances with higher APRs. We apply any part of your payment exceeding your Minimum Payment to the balance with the highest APR, and then to balances with lower APRs.

Billing Rights Summary (Does not Apply to Small Business Accounts)

What To Do If You Think You Find A Mistake On Your Statement: If you think there is an error on your statement, write to us at:
P.O. Box 30285, Salt Lake City, UT 84130-0285.

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors in writing. You may call us or notify us electronically, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. We will notify you in writing within 30 days of our receipt of your letter. While we investigate whether or not there has been an error, the following are true:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount. The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - While you do not have to pay the amount in question until we send you a notice about the outcome of our investigation, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit. Within 90 days of our receipt of your letter, we will send you a written notice explaining either that we corrected the error (to appear on your next statement) or the reasons we believe the bill is correct.

Your Rights If You Are Dissatisfied With Your Purchase: If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase. To use this right, the following must be true:

- 1) You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify; and
- 2) You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: P.O. Box 30285, Salt Lake City, UT 84130-0285. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

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ETC-08 10/01/2020



Pay online at capitalone.com



Pay using the Capital One mobile app



Customer Service 1-800-867-0904

Changing your mailing address?

You can change your address by signing into your account online or by calling Customer Service.

Any written request on this form will not be honored.

How do I Make Payments? You may make your payment in several ways:

1. Online Banking by logging into your account;
2. Capital One Mobile Banking app for approved electronic devices;
3. Calling the telephone number listed on the front of this statement and providing the required payment information;
4. Sending mail payments to the address on the front of this statement with the payment coupon or your account information.

When will you Credit My Payment?

- ◆ For mobile, online or over the phone, as of the business day we receive it, as long as it is made **by 8 p.m. ET**.
- ◆ For mail, as of the business day we receive it, as long as it is received **by 5 p.m. local time** at our processing center. You must send the bottom portion of this statement and your check to the payment address on the front of this statement. Please allow at least seven (7) business days for mail delivery. Mailed payments received by us at any other location or payments in any other form may not be credited as of the day we receive them.

Transactions

Visit capitalone.com to see detailed transactions.

JULIANE MORIAN #9289: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
Sep 21	Sep 21	CAPITAL ONE ONLINE PYMTAuthDate 21-Sep	- \$13,662.56

JULIANE MORIAN #9289: Transactions

Trans Date	Post Date	Description	Amount
Sep 21	Sep 22	ROCHESTER CHAMBER248-651-6700MI	\$40.00
Sep 22	Sep 22	AMERLIBASSOC ECOMMERCE866-746-7252IL	\$306.00
Sep 25	Sep 26	ZOOM.US 888-799-9666WWW.ZOOM.USCA	\$158.89
Sep 27	Sep 28	ROCHESTER CHAMBER248-651-6700MI	\$850.00
Sep 27	Sep 28	FEDEX OFFIC47100004713ROCHESTERMI	\$29.25
Oct 2	Oct 3	FS *Pantone877-3278914CA	\$59.99
Oct 3	Oct 4	ONLINE LABELS, INC.407-936-3900FL	\$16.07
Oct 3	Oct 4	IN *ROCHESTER ROTARY CLUB248-6019500MI	\$80.00
Oct 3	Oct 4	4IMPRINT, INC4IMPRINT.COMWI	\$152.30
Oct 5	Oct 6	Amazon.com*1469E2SV2Amzn.com/billWA	\$8.99
Oct 5	Oct 6	OAKLAND PRESS888-977-3677MI	\$12.00
Oct 5	Oct 7	FEDEX OFFICE 800000836214-5507000TX	\$77.63
Oct 6	Oct 7	LUCKY'S PRIMETIME RESTAURROCHESTER HILMI	\$104.12
Oct 10	Oct 11	PAPA JOES OAKLAND, LLCROCHESTER HILMI	\$11.98
Oct 11	Oct 14	THE UPS STORE 211586-2168779MI	\$20.00
Oct 12	Oct 13	FEDEX OFFIC47100004713ROCHESTERMI	\$0.36
Oct 16	Oct 17	AMZN Mktp US*HT6J47BH1Amzn.com/billWA	\$17.98
JULIANE MORIAN #9289: Total Transactions			\$1,945.56

MARY DAVIS #9241: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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MARY DAVIS #9241: Transactions

Trans Date	Post Date	Description	Amount
Sep 21	Sep 22	OLDER PERSONS COMMISSIONROCHESTERMI	\$150.00
Sep 28	Sep 28	AMZN Mktp US*1U2TU9RB1Amzn.com/billWA	\$192.95
Sep 28	Sep 30	THE SCOTT RESORT & SPASCOTTSDALEAZ	\$564.39
Oct 3	Oct 4	FRIENDS LIBRARY STOREROCHESTERMI	\$17.17
Oct 10	Oct 11	FALLS CHRYSLER JEEP DODGECUYAHOGA FALLOH	\$1,000.00
Oct 16	Oct 17	AMERLIBASSOC ECOMMERCE866-746-7252IL	\$236.00
MARY DAVIS #9241: Total Transactions			\$2,160.51

Additional Information on the next page

Transactions (Continued)

CAMILLE WESTMORE #4614: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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CAMILLE WESTMORE #4614: Transactions

Trans Date	Post Date	Description	Amount
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STEVEN CLEMENT #7892: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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STEVEN CLEMENT #7892: Transactions

Trans Date	Post Date	Description	Amount
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Sep 20	Sep 21	AMZN Mktp US*1M35V38X2Amzn.com/billWA	\$55.98
Sep 20	Sep 21	AMZN Mktp US*1M6L24892Amzn.com/billWA	\$349.60
Sep 22	Sep 23	AMZN Mktp US*1U1JK3NVOAmzn.com/billWA	\$91.80
Oct 13	Oct 14	KROGER #492ROCHESTERMI	\$5.95
Oct 14	Oct 15	SP LEANLIGHTLEANLIGHT.MYSGA	\$98.50

STEVEN CLEMENT #7892: Total Transactions			\$601.83
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ELIZABETH RACZKOWSKI #9004: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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ELIZABETH RACZKOWSKI #9004: Transactions

Trans Date	Post Date	Description	Amount
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Sep 21	Sep 22	AMZN Mktp US*1M20C22U2Amzn.com/billWA	\$145.50
Sep 22	Sep 23	AMZN Mktp US*1U3KJ8EZ1Amzn.com/billWA	\$15.98
Sep 28	Sep 29	Scholastic Education573-632-1834MO	\$357.06
Oct 6	Oct 7	AMZN Mktp US*1435B69V2Amzn.com/billWA	\$74.48
Oct 8	Oct 8	AMZN Mktp US*1K1G10A31Amzn.com/billWA	\$9.15
Oct 8	Oct 8	AMZN Mktp US*1K5200F62Amzn.com/billWA	\$7.99
Oct 10	Oct 11	AMAZON.COM*1K4FY5910 AMZNAMZN.COM/BILLWA	\$39.98
Oct 14	Oct 15	Spotify USA877-7781161NY	\$15.99

ELIZABETH RACZKOWSKI #9004: Total Transactions			\$666.13
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ALLISON SARTWELL #6787: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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ALLISON SARTWELL #6787: Transactions

Trans Date	Post Date	Description	Amount
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Sep 16	Sep 17	AMZN Mktp US*1M1RR9561Amzn.com/billWA	\$8.99
Sep 16	Sep 17	Amazon.com*1F8D10YD2Amzn.com/billWA	\$6.98
Sep 16	Sep 19	GFS STORE #0947ROCHESTER HILMI	\$8.49

Additional Information on the next page

Transactions (Continued)

Trans Date	Post Date	Description	Amount
Sep 18	Sep 19	AMAZON.COM*1M1HI2AI2 AMZNAMZN.COM/BILLWA	\$26.28
Sep 24	Sep 26	GFS STORE #0947ROCHESTER HILMI	\$23.07
Sep 28	Sep 28	AMZN Mktp US*1U9410U30Amzn.com/billWA	\$7.95
Sep 30	Sep 30	DKC*DIGI KEY CORP800-344-4539MN	\$22.84
Sep 30	Oct 1	ADAFRUIT INDUSTRIES646-465-3692NY	\$19.10
Oct 3	Oct 4	AMZN Mktp US*144HH27COAmzn.com/billWA	\$10.97
Oct 6	Oct 7	JOSTENS INC.800-854-7464MN	\$93.59
Oct 7	Oct 7	YEARBOOK877-723-6344MO	\$76.25
Oct 9	Oct 10	AMZN Mktp US*1K4E56Q40Amzn.com/billWA	\$10.99
Oct 10	Oct 11	AMZN Mktp US*1K6O22KW0Amzn.com/billWA	\$41.95
Oct 13	Oct 14	AMZN Mktp US*HT2FG73Z1Amzn.com/billWA	\$5.25
Oct 13	Oct 14	SP HEAT PRESS NATIONHTTPSHEATPRESCA	\$64.95
Oct 15	Oct 17	JOANN STORES*JOANN.COM888-739-4120OH	\$8.00
ALLISON SARTWELL #6787: Total Transactions			\$435.65

DEREK BROWN #8061: Payments, Credits and Adjustments

Trans Date	Post Date	Description	Amount
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DEREK BROWN #8061: Transactions

Trans Date	Post Date	Description	Amount
Sep 18	Sep 19	AMZN Mktp US*1M0VF03S2Amzn.com/billWA	\$23.13
Sep 18	Sep 19	DNH*GODADDY.COM480-5058855AZ	\$21.17
Sep 18	Sep 19	SOCKETLABS484-418-1285PA	\$63.96
Sep 19	Sep 20	USPS STAMPS ENDICIA888-434-0055DC	\$200.00
Sep 20	Sep 21	DNH*GODADDY.COM480-505-8855AZ	\$21.17
Sep 21	Sep 22	'NINITE.COM 866.925.0825866-9250825NY	\$240.00
Sep 22	Sep 23	ENGINEERING248-353-0735MI	\$75.00
Sep 23	Sep 23	AMZN Mktp US*1U23C73LOAmzn.com/billWA	\$122.04
Sep 26	Sep 27	LYFT RIDE MON 10AM855-865-9553CA	\$23.84
Sep 29	Sep 30	10057 CAVA DTWN AUSTINAUSTINTX	\$16.85
Sep 29	Oct 1	10057 CAVA DTWN AUSTINAUSTINTX	\$14.31
Oct 2	Oct 3	STAMPS.COM855-608-2677CA	\$17.99
Oct 5	Oct 6	USPS STAMPS ENDICIA888-434-0055DC	\$200.00
Oct 6	Oct 7	ILLUMINATOR CO.310-600-8134HI	\$457.99
Oct 10	Oct 11	PROVIDESUPPORTLLC646-4725881NY	\$199.20
DEREK BROWN #8061: Total Transactions			\$1,696.65

Total Transactions for This Period

\$7,506.33

Additional Information on the next page

Transactions (Continued)			
Fees			
Trans Date	Post Date	Description	Amount
Total Fees for This Period			\$0.00
Interest Charged			
Interest Charge on Purchases			\$0.00
Interest Charge on Cash Advances			\$0.00
Interest Charge on Other Balances			\$0.00
Total Interest for This Period			\$0.00
Totals Year-to-Date			
Total Fees charged			\$0.00
Total Interest charged			\$0.00

Interest Charge Calculation			
Your Annual Percentage Rate (APR) is the annual interest rate on your account.			
Type of Balance	Annual Percentage Rate (APR)	Balance Subject to Interest Rate	Interest Charged
Purchases	23.99% P	\$0.00	\$0.00
Cash Advances	25.99% P	\$0.00	\$0.00
Variable APRs: If you have a letter code displayed next to any of the above APRs, this means they are variable APRs. They may increase or decrease based on one of the following indices (reported in The Wall Street Journal) as described below.			
Code next to your APR(s)	How do we calculate your APR(s)?	When your APR(s) will change	
P	Prime Rate + margin	The first day of the Billing Cycles that end in Jan., April, July and Oct.	
L	3 month LIBOR + margin		
D	Prime Rate + margin	The first day of each Billing Cycle	
F	1 month LIBOR + margin		

ROCHESTER HILLS PUBLIC LIBRARY
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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
10/14/22	49068	5301-10	Adult Books	ACT #C019265	163.54	
		5301-10	Adult Books	ACT #L410629	813.96	
		5301-50	Materials Processing	PROCESSING	41.87	
		5301-10	Adult Books	ACT #L424469	6,434.83	
		5301-50	Materials Processing	PROCESSING	449.31	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		7,903.51
10/14/22	49069	5301-30	Outreach Books	ACT #L449673	582.14	
		5301-50	Materials Processing	PROCESSING	66.01	
		5301-30	Outreach Books	ACT #L534941	294.83	
		5301-50	Materials Processing	PROCESSING	27.27	
		5301-30	Outreach Books	ACT #L395513	2,316.74	
		5301-50	Materials Processing	PROCESSING	77.15	
		5301-30	Outreach Books	ACT #L449672	105.41	
		5301-50	Materials Processing	PROCESSING	2.37	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		3,471.92
10/14/22	49070	5301-20	Youth Books	ACT #L554618	4,075.87	
		5301-50	Materials Processing	PROCESSING	234.16	
		5301-20	Youth Books	ACT #L449675	1,133.36	
		5301-50	Materials Processing	PROCESSING	233.92	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		5,677.31
10/14/22	49071	5306-10	Adult DVDs	CUSTOMER #2000005835-DVD	392.21	
		5303-10	Adult Audio-Books	CUSTOMER #2000005835-AUDIO	625.86	
		5301-50	Materials Processing	PROCESSING	154.30	
		5306-10	Adult DVDs	CUSTOMER #2000005843-DVD	104.95	
		5301-50	Materials Processing	PROCESSING	23.55	
		5306-10	Adult DVDs	CUSTOMER #200014883-DVD	242.17	
		5301-50	Materials Processing	PROCESSING	50.95	
		1121-00	Operating - PNC	MIDWEST TAPE		1,593.99
10/14/22	49072	5306-30	Outreach DVDs	CUSTOMER #2000005836-DVD	231.64	
		5303-30	Outreach Audio & Vid	CUSTOMER #2000005836-AUDIO	144.97	
		5301-50	Materials Processing	PROCESSING	44.75	
		5306-30	Outreach DVDs	CUSTOMER #2000005839-DVD	104.94	
		1121-00	Operating - PNC	MIDWEST TAPE		526.30

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10/14/22	49073	5306-20	Youth DVDs/Videos	CUSTOMER #2000005837-DVD	217.43	
		5303-20	Youth Audio	CUSTOMER #2000005837-AUDIO	117.96	
		5301-50	Materials Processing	PROCESSING	46.00	
		1121-00	Operating - PNC	MIDWEST TAPE		381.39
10/14/22	49074	8002-00	Capital Improvement	Invoice: 140039	495.50	
		1121-00	Operating - PNC	ANDERSON, ECKSTEIN & WESTRICK INC.		495.50
10/14/22	49075	6401-00	Service Contracts	Invoice: 41624	320.00	
		1121-00	Operating - PNC	AQUARIUM DESIGN & MAINTENANCE		320.00
10/14/22	49076	5301-80	Interlibrary Loan (ILL)	Invoice: 100722	22.95	
		1121-00	Operating - PNC	CANTON PUBLIC LIBRARY		22.95
10/14/22	49077	6401-00	Service Contracts	Invoice: 4130272160	164.80	
		6401-00	Service Contracts	Invoice: 4133010601	164.80	
		1121-00	Operating - PNC	CINTAS CORPORATION #354		329.60
10/14/22	49078	7001-01	Misc. Reimbursable	Invoice: 101222	100.00	
		1121-00	Operating - PNC	THE COMMUNITY FOUNDATION OF GREATER ROC		100.00
10/14/22	49079	6200-40	Other Programs	Invoice: 103022	700.00	
		1121-00	Operating - PNC	DETROIT FLUTE GUILD		700.00
10/14/22	49080	5302-13	Electronic Materials	Invoice: 97012117	2,400.00	
		1121-00	Operating - PNC	DOW JONES & COMPANY, INC.		2,400.00
10/14/22	49081	8002-00	Capital Improvement	Invoice: 062022	1,291.00	
		1121-00	Operating - PNC	G.E.M.		1,291.00
10/14/22	49082	5301-30	Outreach Books	Invoice: 79146071	120.00	
		5301-30	Outreach Books	Invoice: 79202852	72.00	
		5301-30	Outreach Books	Invoice: 79256788	14.39	
		5301-30	Outreach Books	Invoice: 79274422	295.11	
		5301-30	Outreach Books	Invoice: 79288667	119.96	
		5301-30	Outreach Books	Invoice: 79360355	15.19	

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		1121-00	Operating - PNC	GALE/CENGAGE LEARNING		636.65
10/14/22	49083	5930-00	General Printing	Invoice: 1966	15.00	
		5930-00	General Printing	Invoice: 1969	23.50	
		1121-00	Operating - PNC	JM DESIGN & PRINTING SERVICES LLC		38.50
10/14/22	49084	5302-13	Electronic Materials	Invoice: 316748-PPU	560.15	
		1121-00	Operating - PNC	KANOPY INC.		560.15
10/14/22	49085	6506-00	Software Support/Mai	Invoice: 71066	83.30	
		6506-00	Software Support/Mai	Invoice: 71066	1,530.00	
		6506-00	Software Support/Mai	Invoice: 71066	205.00	
		6506-00	Software Support/Mai	Invoice: 71066	50.00	
		1121-00	Operating - PNC	THE LIBRARY NETWORK		1,868.30
10/14/22	49086	5401-00	Basic Phone	Invoice: 32814812	167.85	
		1121-00	Operating - PNC	LINGO COMMUNICATIONS		167.85
10/14/22	49087	5602-00	Building/Contents	Invoice: 3207	2,084.00	
		1121-00	Operating - PNC	MACOMB-GERLACH AGENCY INC		2,084.00
10/14/22	49088	5302-13	Electronic Materials	Invoice: 502755952	7,518.19	
		1121-00	Operating - PNC	MIDWEST TAPE		7,518.19
10/14/22	49089	5302-13	Electronic Materials	Invoice: 721MA22322792	2,463.27	
		5302-13	Electronic Materials	Invoice: 721SV22361074	5.98	
		5302-13	Electronic Materials	Invoice: 721SA22361344	4,864.14	
		5302-13	Electronic Materials	Invoice: 721MA22359016	4,013.71	
		1121-00	Operating - PNC	OVERDRIVE INC		11,347.10
10/14/22	49090	5402-00	Postage/Shipping	Invoice: 101022	8,500.00	
		1121-00	Operating - PNC	POSTMASTER - ROCHESTER, MI		8,500.00
10/14/22	49091	5306-80	Bookmobile Operatio	Invoice: 100622	194.13	
		1121-00	Operating - PNC	CITY OF ROCHESTER HILLS DPS		194.13

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10/14/22	49092	6401-00	Service Contracts	Invoice: 40425	8,190.00	
		6401-00	Service Contracts	Invoice: 40425	333.00	
		1121-00	Operating - PNC	SABER BUILDING SERVICES INC.		8,523.00
10/14/22	49093	5301-10	Adult Books	Invoice: 101022	70.00	
		1121-00	Operating - PNC	ROCHESTER COMMUNITY SCHOOLS		70.00
10/14/22	49094	5303-50	Innovative Items	Invoice: 100322	594.01	
		1121-00	Operating - PNC	T-MOBILE		594.01
10/14/22	49095	6401-00	Service Contracts	Invoice: 3006848277	645.75	
		1121-00	Operating - PNC	TK ELEVATOR		645.75
10/14/22	49096	5401-00	Basic Phone	Invoice: 9916892865	283.79	
		5805-00	IT Supplies	Invoice: 9916892865	749.99	
		5401-00	Basic Phone	Invoice: 9916892865	9.42	
		1121-00	Operating - PNC	VERIZON WIRELESS		1,043.20
10/14/22	49097	5301-20	Youth Books	Invoice: 40368885	26.96	
		1121-00	Operating - PNC	WESTON WOODS STUDIOS		26.96
10/14/22	49098	6401-00	Service Contracts	Invoice: 100122	2,670.00	
		1121-00	Operating - PNC	WHITE BIRCH LANDSCAPE		2,670.00
10/31/22	49099	5301-10	Adult Books	ACT #C019265	21.58	
		5301-10	Adult Books	ACT #L410629	407.04	
		5301-50	Materials Processing	PROCESSING	20.54	
		5301-10	Adult Books	ACT #L424469	2,661.57	
		5301-50	Materials Processing	PROCESSING	166.88	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		3,277.61
10/31/22	49100	5301-30	Outreach Books	ACT #L449673	68.12	
		5301-50	Materials Processing	PROCESSING	2.88	
		5301-30	Outreach Books	ACT #L534941	428.01	
		5301-50	Materials Processing	PROCESSING	18.86	
		5301-30	Outreach Books	ACT #L395513	2,138.40	
		5301-50	Materials Processing	PROCESSING	76.69	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		2,732.96

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
10/31/22	49101	5301-20	Youth Books	ACT #L554618	3,556.52	
		5301-50	Materials Processing	PROCESSING	183.95	
		5301-20	Youth Books	ACT #L449675	642.67	
		5301-50	Materials Processing	PROCESSING	109.62	
		1121-00	Operating - PNC	THE BAKER & TAYLOR COMPANY		4,492.76
10/31/22	49102	5306-10	Adult DVDs	CUSTOMER #2000005835-DVD	1,195.76	
		5303-11	Adult Audio-Music	CUSTOMER #2000005835-MUSIC	116.15	
		5303-10	Adult Audio-Books	CUSTOMER #2000005835-AUDIO	584.84	
		5301-50	Materials Processing	PROCESSING	298.60	
		5306-10	Adult DVDs	CUSTOMER #2000005843-DVD	155.17	
		5301-50	Materials Processing	PROCESSING	29.60	
		5306-10	Adult DVDs	CUSTOMER #200014883-DVD	606.55	
		5301-50	Materials Processing	PROCESSING	111.20	
		5301-50	Materials Processing	CUSTOMER #2000005842 - PROCESSING	1,501.93	
		1121-00	Operating - PNC	MIDWEST TAPE		4,599.80
10/31/22	49103	5306-30	Outreach DVDs	CUSTOMER #2000005836-DVD	567.42	
		5303-30	Outreach Audio & Vid	CUSTOMER #2000005836-AUDIO	141.21	
		5301-50	Materials Processing	PROCESSING	153.45	
		5306-30	Outreach DVDs	CUSTOMER #2000005839-DVD	211.40	
		1121-00	Operating - PNC	MIDWEST TAPE		1,073.48
10/31/22	49104	5306-20	Youth DVDs/Videos	CUSTOMER #2000005837-DVD	1,312.31	
		5303-20	Youth Audio	CUSTOMER #2000005837-AUDIO	14.99	
		5301-50	Materials Processing	PROCESSING	416.65	
		1121-00	Operating - PNC	MIDWEST TAPE		1,743.95
10/31/22	49105	5802-00	Circulation Supplies	Invoice: 20135	462.00	
		1121-00	Operating - PNC	BUDGET LIBRARY SUPPLIES		462.00
10/31/22	49106	5301-30	Outreach Books	Invoice: 1962780	288.24	
		1121-00	Operating - PNC	CENTER POINT LARGE PRINT		288.24

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
10/31/22	49107	5306-82 1121-00	Oakland Talking Boo Operating - PNC	Invoice: 612254662 CENTURY LINK	0.67	0.67
10/31/22	49108	5502-00 1121-00	Gas Operating - PNC	Invoice: 101722 CONSUMERS ENERGY	1,330.71	1,330.71
10/31/22	49109	5202-40 1121-00	Other Dental Operating - PNC	Invoice: RIS0004480051 DELTA DENTAL PLAN OF MICHIGAN	1,496.40	1,496.40
10/31/22	49110	5301-50 1121-00	Materials Processing Operating - PNC	Invoice: 7201360 DEMCO INC	1,942.72	1,942.72
10/31/22	49111	6200-40 1121-00	Other Programs Operating - PNC	Invoice: 111522 DETROIT HISTORICAL SOCIETY	275.00	275.00
10/31/22	49112	5503-00 1121-00	Electric Operating - PNC	Invoice: 102122 DTE ENERGY	11,844.44	11,844.44
10/31/22	49113	5301-80 1121-00	Interlibrary Loan (ILL) Operating - PNC	Invoice: 32307022349386 EASTERN MICHIGAN UNIV LIBRARY	63.00	63.00
10/31/22	49114	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 10542811 ECOSHIELD PEST SOLUTIONS-DETRO IT	200.00	200.00
10/31/22	49115	5302-13 1121-00	Electronic Materials Operating - PNC	Invoice: 2023-023 FARMINGTON COMMUNITY LIBRARY	720.00	720.00
10/31/22	49116	5301-30 5301-30 5301-30 5301-30 5301-30 1121-00	Outreach Books Outreach Books Outreach Books Outreach Books Outreach Books Operating - PNC	Invoice: 79412912 Invoice: 79422438 Invoice: 79444108 Invoice: 79454678 Invoice: 79463260 GALE/CENGAGE LEARNING	111.17 79.18 585.42 154.37 147.96	1,078.10

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10/31/22	49117	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 57800466 GREEN FOR LIFE ENVIRONMENTAL	291.20	291.20
10/31/22	49118	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 22319751 GUARDIAN ALARM	520.92	520.92
10/31/22	49119	6200-40 1121-00	Other Programs Operating - PNC	Invoice: 111322 MARIA GUTKOWSKI	300.00	300.00
10/31/22	49120	5201-40 1121-00	Other Medical Operating - PNC	Invoice: 100008651393 HEALTH ALLIANCE PLAN	20,527.41	20,527.41
10/31/22	49121	5201-40 1121-00	Other Medical Operating - PNC	Invoice: 100008653090 ALLIANCE HEALTH AND LIFE	2,108.55	2,108.55
10/31/22	49122	6401-00 1121-00	Service Contracts Operating - PNC	Invoice: 17434 HOFFMAN LAWN SPRINKLER SYSTEMS	260.00	260.00
10/31/22	49123	6402-10 1121-00	Maintenance Supplie Operating - PNC	Invoice: 102022 HOME DEPOT CREDIT SERVICES	12.04	12.04
10/31/22	49124	6506-00 6506-00 1121-00	Software Support/Mai Software Support/Mai Operating - PNC	Invoice: INV-INC30850 Invoice: INV-INC32700 INNOVATIVE INTERFACES	1,810.54 5,450.08	7,260.62
10/31/22	49125	5930-00 5930-00 1121-00	General Printing General Printing Operating - PNC	Invoice: 1974 Invoice: 1977 JM DESIGN & PRINTING SERVICES LLC	32.00 4,345.89	4,377.89
10/31/22	49126	5401-00 1121-00	Basic Phone Operating - PNC	Invoice: 32887358 LINGO COMMUNICATIONS	172.86	172.86
10/31/22	49127	5602-00 1121-00	Building/Contents Operating - PNC	Invoice: 3234 MACOMB-GERLACH AGENCY INC	3,403.00	3,403.00

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				AGENCY INC		
10/31/22	49128	5302-00	Periodical/PrintSubs	Invoice: 858595663-10/22	1,053.00	
		1121-00	Operating - PNC	NEW YORK TIMES		1,053.00
10/31/22	49129	5302-13	Electronic Materials	Invoice: 721SA22376739	5,178.22	
		1121-00	Operating - PNC	OVERDRIVE INC		5,178.22
10/31/22	49130	6403-00	Misc Repairs	Invoice: 47755WD22	1,155.00	
		6403-00	Misc Repairs	Invoice: QUOTE # 47755WD22	3,734.00	
		1121-00	Operating - PNC	ROCHESTER PLUMBING & HEATING		4,889.00
10/31/22	49131	5303-50	Innovative Items	Invoice: 103122	618.80	
		1121-00	Operating - PNC	T-MOBILE		618.80
10/31/22	49132	5401-00	Basic Phone	Invoice: 257880	257.90	
		1121-00	Operating - PNC	TELNET WORLDWIDE		257.90
10/31/22	49133	6506-00	Software Support/Mai	Invoice: 162913144-0	1,014.76	
		1121-00	Operating - PNC	TPX COMMUNICATIONS		1,014.76
10/31/22	49134	2168-00	Supplemental Ins W/	Invoice: 101922	42.51	
		1121-00	Operating - PNC	UNUM LIFE INSURANCE - SUPP		42.51
10/31/22	49135	5206-40	Other LTD Insurance	Invoice: 101922	435.26	
		1121-00	Operating - PNC	UNUM LIFE INSURANCE CO OF AMERICA		435.26
10/31/22	49136	5207-30	Vision Insurance	Invoice: 816296126	221.66	
		1121-00	Operating - PNC	VISION SERVICE PLAN		221.66
10/31/22	49137	5301-30	Outreach Books	Invoice: 79469296	177.56	
		5301-30	Outreach Books	Invoice: 79469512	86.38	
		5301-30	Outreach Books	Invoice: 79504150	304.72	
		5301-30	Outreach Books	Invoice: 79504408	89.57	
		5301-30	Outreach Books	Invoice: 79513990	216.00	
		5301-30	Outreach Books	Invoice: 79534274	60.78	
		1121-00	Operating - PNC	GALE/CENGAGE LEARNING		935.01

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Date	Check #	Account ID	Account Descriptio	Line Description	Debit Amount	Credit Amount
				LEARNING		
10/12/22	CC2475542	8004-00	Bookmobile	New Mini Bookmobile Vehicle	60,145.00	
		1121-00	Operating - PNC	FALLS MOTOR CITY INC.		60,145.00
10/24/22	EFTAZ102422	5301-10	Adult Books		850.18	
		5301-20	Youth Books		72.97	
		5303-20	Youth Audio		87.22	
		5306-13	Teen Video Games		1,128.08	
		5306-10	Adult DVDs		119.46	
		5303-30	Outreach Audio & Vid		99.88	
		5306-11	Teen Anime		675.34	
		5303-50	Innovative Items		118.80	
		1121-00	Operating - PNC	AMAZON		3,151.93
10/27/22	EFTVISA1027	6100-60	Workshops/Conferen		1,688.51	
		5301-20	Youth Books		357.06	
		6402-10	Maintenance Supplie		1,053.87	
		6200-20	Youth Programs		338.32	
		5301-50	Materials Processing		42.35	
		5805-00	IT Supplies		163.15	
		5303-50	Innovative Items		10.99	
		6506-00	Software Support/Mai		545.50	
		5940-00	3D Printing/Makerspa		52.91	
		6100-50	Professional Member		622.00	
		5807-00	Office Supplies		47.30	
		6200-10	Adult Programs		175.63	
		5402-00	Postage/Shipping		417.99	
		5809-00	Marketing Supplies		59.99	
		6200-30	Outreach Programs		422.88	
		5306-82	Oakland Talking Boo		167.17	
		6200-40	Other Programs		158.89	
		5301-10	Adult Books		169.84	
		5808-00	Board Room Supplie		11.98	
		8004-00	Bookmobile	DEPOSIT ON NEW MINI-BOOKMOBILE	1,000.00	
		1121-00	Operating - PNC	CAPITAL ONE BK(USA), NA		7,506.33
	Total				234,006.97	234,006.97

**Rochester Hills Public Library
Supplemental Information
October 2022**

Checks & EFT's - Operating Account			234,006.97
Net Payroll - Direct Deposit			133,912.76
Employee Benefit EFTs and Misc Debits -			
Payroll Taxes		44,262.64	
Employee FSA Debits - Wage Works		641.19	
Employer Pension Contributions - MERS		7,987.45	
Employee Deferred Contributions		8,536.10	
Bank/Merchant Fees		339.23	
ADP & WageWorks Fees		1,569.40	
NSF Checks		-	
		TOTAL	63,336.01
			\$ 431,255.74

Communications



ROCHESTER HILLS
PUBLIC LIBRARY

Eric Freeburg

Local Guide · 73 reviews · 25 photos



★★★★★ 15 hours ago **NEW**

Excellent public facility with an immense amount of material for all. Very modern inside and out with extremely helpful staff who love what they do.

 Like

Response from the owner 7 minutes ago

Thank you, Eric, for your five-star review of RHPL! We will share your comments with our staff and appreciate the time you took to tell us about your experience at the library.

Google review, 10.30.22



Date: 10/11/22

500 Olde Towne Road
Rochester, Michigan 48307-2043

Comment Card



Great intro to the DIA's exhibit via Wendy Evans.
Thank you for presenting program at RHPL.
S.P.

(Optional) Name:

Contact #:

Email:

For staff use only:



Date: 10/11/22

500 Olde Towne Road
Rochester, Michigan 48307-2043

Comment Card



Great presentation. We love to see more

(Optional) Name:

Contact #:

Email:

For staff use only:



Date: 10/11/22

500 Olde Towne Road
Rochester, Michigan 48307-2043

Comment Card



Great Speaker

(Optional) Name:

Contact #:

Email:

For staff use only:



Date: 9-29-22

Comment Card

500 Olde Towne Road
Rochester, Michigan 48307-2043



Greg Bodker / Birding presentation / Thursday 7 PM. / 9-29-22
Very enjoyable / whets one's appetite to pursue birding
Please schedule more such programs
Would like to attend one of his outdoor tours.
A microphone might be beneficial. Thank everyone

(Optional) Name: [REDACTED]

Contact #: [REDACTED]

Email:

For staff use only: Followed up with patron to thank them. Passed along note about microphone to staff.



Date: 10/4/2022

500 Olde Towne Road
Rochester, Michigan 48307-2043

Comment Card



Dear Ms Christofel: Please present my complaint to The BOD & Ms Morion at The next Board Meeting. I asked for a complaint card - acceptable to The police - Please post your "security" precautions to The public - Also "community relations policy"

(Optional) Name: NADYA CHERIF Contact #: N/A Email: N/A

PO Box 11132
Rochester MI
48307-0024

ENCLOSED;
SASE

For staff use only:

Sent letter in response per her request. -Juliane 10/12/22

10/4/2022
Dear Ms Morion, LIBRARY DIRECTOR

I asked for a complaint card. I thought your "plebe", "customer relations", & "security" overreacted. Perhaps Annie called for him too soon - check The "plebe", "customer relations", & "security" cameras

In Detroit if The customer wanted to file a complaint against abusive police The library had a police/security complaint or court appropriate →

It asked for necessary information
As a guide - to be taken seriously.
Date, Time, location
Name of Parties Involved
Report to: Responsible Party if present
witnesses... etc. One copy for
complaintant, one copy for library
record one copy for police "community relations"



500 Olde Towne Road
Rochester, Michigan
48307-2043

248-656-2900
Fax 248-650-7121
www.rhpl.org

Juliane Morian
Director

Board of Trustees:

Robert Bonam
Madge Lawson
Anne Kucher
Melinda Deel
Julianne Reyes
Charles Stouffer

October 13, 2022

Nadia Cherup
P.O. Box 71132
Rochester, MI 48307-0021

Dear Ms. Cherup:

Thank you for your feedback regarding the Rochester Hills Public Library policies that are printed and posted in a physical location within the library.

The Rochester Hills Public Library provides a printed version of the Cus-2 Code of Conduct at the lobby entrance of the building. The Board of Trustees have approved this policy for governing time, place, and manner of using the library. All other library policies are posted online and can be found using this URL: <https://www.rhpl.org/services/library-guidelines> Staff can assist you with printing any policies you wish.

I have noted your request and your comments will be shared with the Board of Trustees at their next meeting.

Sincerely,

Juliane Morian
Library Director

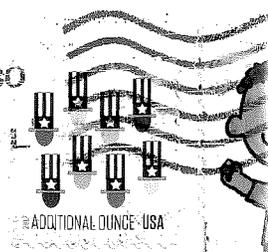
*A community library
for Rochester,
Rochester Hills, and
Oakland Township*

Dear Ms. Moran:

Thank you for

METROPLEX MI 480

3 NOV 2022 PM 16 L



RHPL, Board of Trustees
500 Olde Towne Road
Rochester, MI 48307-2043

48307-204300

October 25, 2022

Dear Ms Moran:

Why wasn't I informed of the
Cvs-2 Code of Conduct being posted
at the time I asked for your policies?

What is the policy for your
employees as well?

What are your policies related to
security?

I was informed you have no security?
Is that true?

I was also informed you have only
comment forms not complaint forms.

Public Affairs
Enclosed Policy
Privacy
Policy & Retention
Employee use of
Special
Collections

Clean Indoor
A community library
for Rochester,
Rochester Hills, and
Oakland Township

Air Policy

ETC.



DETROIT PUBLIC LIBRARY

PRIVACY & RETENTION POLICY

Keep signed green copy
1-5-06
turned into Stacy

I. INTENT

The privacy of employees' and customers' personal information is important to the Detroit Public Library (DPL).

Personal information is any information provided to an entity that identifies you as an individual, including name, address, social security number, credit rating, etc. It is a common practice and often a necessity for organizations to collect personal information to conduct business or offer services. This policy is intended to protect personal information and prohibit unlawful disclosure.

This policy is provided as required by law and represents the way the Detroit Public Library collects and uses personal information. It applies to all individuals and organizations that ask about and/or obtain information, and specifically all employees of the Detroit Public Library.

II. PROTECTION AND SECURITY

The Detroit Public Library has implemented physical security measures, guidelines and technology access restraints to protect employees' and customers' personal information from unauthorized access, alteration, destruction, tampering, misuse of information and loss.

The Detroit Public Library makes every effort to ensure appropriate security of data, in addition to complying with applicable federal and state legislation, including but not limited to: the *Privacy Act of 1974*, the *Freedom of Information Act of 1976*, the *Elliott-Larsen Civil Rights Act of 1976*.

The Detroit Public Library web site is protected by software security protocols; however, if an individual leaves DPL's web site and links to another, the second web site security procedures will be in effect.

E-mail is not necessarily secure against interception (see *Electronic Communications Policy*). The security protocols of the Internet Service Provider (ISP) and that of the message recipient's ISP will impact the security of transmission.

III. COLLECTION OF INFORMATION

Generally, the Detroit Public Library only collects that information pertinent to employment practices. This information is provided by the employee and its use is necessary to conduct business as an employer.

If an individual visits DPL's website or downloads information, DPL collects and stores the name of the domain from which the Internet was accessed, the date and time of the access, and the Internet address of the web site that directly linked the individual to DPL's site.

In order to collect the web site information, DPL uses "cookies". Cookies are small pieces of temporary data that facilitate the exchange between an individual and DPL's website. Cookies assist in letting an individual navigate through DPL's web site. These cookies are stored on the individual PC only during the active session linking the individual to DPL's web site. Once the session has ended, the cookies are deleted.

Employees do not have to provide any personal information when accessing DPL's web site. If an individual chooses to send a message to an e-mail address on this site, DPL will use that information to respond to the individual's message or to fulfill the stated purpose of that communication.

IV. USE OF COLLECTED INFORMATION

The use of personal information is limited to those instances referring to employment, payment for employment, references, and selected third parties which include:

- Financial service providers, such as mortgage bankers/brokers, insurance agents, indirect loan originators, correspondent lenders, and transaction providers
- Government reporting entities, as required by employment legislation

Use of information collected from web site access is limited to the creation of summary statistics to track the number of visitors to it's web site, monitor system performance and to make DPL's site more useful to our visitors.

Detroit Public Library may share personal information as provided by law, such as:

- To enable organizations that provide services for DPL, such as the Michigan Secretary of State, Unemployment Insurance Agency, benefit providers, unions, etc.
- To complete employee initiated transactions
- To service or process an employment agreement
- To protect the rights, property or safety of Detroit Public Library
- To comply with a legal requirement or process
- To comply with an employee's request or authorization to share information



DETROIT PUBLIC LIBRARY

PUBLICATION POLICY

EMPLOYEE USE OF SPECIAL COLLECTION MATERIALS FOR NON-WORK RELATED PUBLICATION

- Employees will have the same access to the collections as the general public,
- Employees must adhere to the same library rules, policies and procedures governing access to and usage fees for the collections as the general public,
- Employees will give proper credit and appropriate attribution to the Library for use of the collections to the same extent required of the general public,
- Employees who wish to use the Detroit Public Library's Special Collections for the creation of non-work related materials for publication may do so only on personal, non-work time (day-off, vacation, swing holidays, etc.),
- Employees assigned to work with the Special Collections as part of their regular duties should take special care to avoid even the appearance of abusing that access by engaging in non-work related use of the *Special Collections* while on work time,
- As a professional courtesy, employees are strongly encouraged, but not required, to advise the Director's Office that they are using the collections for publication purposes.

EMPLOYEE WORK-RELATED CONTRIBUTION TO A DETROIT PUBLIC LIBRARY PUBLICATION

- Employees whose recognized duties and responsibilities include researching and/or writing material for DPL publication, or employees asked to contribute to a DPL publication, will be given proper credit in the subsequent publications. The copyright for such published material resides with the Library.

V. DISPOSAL & RETENTION OF INFORMATION

All records containing personal information of employees and customers will be disposed of in accordance with the *Michigan Public Library's General Schedule #17*. Working documents that contain personal information will be physically secured while work is not being performed and shredded upon completion of work.

VI. PENALTIES FOR POLICY VIOLATIONS

Employees who violate this policy are subject to discipline, up to and including discharge.

Any person who violates the Social Security Number Privacy Act is guilty of a misdemeanor punishable by imprisonment for not more than 93 days, a fine of not more than \$1,000.00 or actual monetary damages including attorney fees, or both, as provided in said act.



DETROIT PUBLIC LIBRARY
CLEAN INDOOR AIR POLICY

In accordance with the *Detroit Clean Indoor Air Ordinance* smoking is prohibited in all enclosed areas of all Detroit Public Library owned or leased buildings.

Rochester Hills Public Library programs

“Be SMART for Kids”
Rochester Hills Public Library will host Be SMART for Kids on November 10 at 7 p.m. in the library’s Multipurpose Room. In this updated program, Be SMART helps adults normalize conversations about gun safety



and take responsible actions

that can prevent gun deaths and injuries among children. Even if you do not own a firearm, there are steps you can take to protect your children from unsecured firearms. This program is for adults only and is open to the public. Register by

visiting calendar.rhpl.org or calling 248-656-2900.

“Our Island Jewel: Detroit’s Belle Isle Park”



Often called the crowning jewel of Detroit’s riverfront, Belle Isle has a long and storied history. Rochester Hills Public Library welcomes Brendan Roney of the Detroit Historical Society on Tuesday, November 15 at 7 p.m. in the library’s Multipurpose Room to present “Our Island Jewel: Detroit’s Belle Isle Park” and to discuss the stories and history of beloved Belle Isle. The park has hosted world-class sporting events, musical performances, and family parties. It has also witnessed massacres, riots, and military incursions. But for a few twists of fate, this beloved island might have been a much different place. This event is open to the public. Register by visiting calendar.rhpl.org or calling 248-656-2900.

based musical group that offers interactive performances for audiences of all ages. Register by visiting calendar.rhpl.org or calling 248-656-2900.

“A Child’s Journey Through Grief” with Rochester Area Youth Assistance



Presented by Sand-Castles and Rochester Area Youth Assistance (RAYA), the workshop “A Child’s Journey Through Grief” takes place at Rochester Hills Public Library on Nov. 17 at 7 p.m. in the library’s Multipurpose Room. This program explores techniques to address grief and loss with children. Register by visiting calendar.rhpl.org or calling 248-656-2900.

The Rochester Hills Public Library is located at 500 Olde Towne Road in Rochester and serves to provide lifelong learning opportunities, instill a love of reading, and offer equal access to information to over 110,000 patrons. The library serves as a community town square where visitors enjoy innovative ways to learn and socialize through a variety of programs, including an annual summer reading challenge, parent-child workshops, and weekly lectures. The library’s expansive and user-friendly database allows its cardholders to use eBooks, movies, and music downloads, language and genealogy services, tutor.com, and consumer reports at no cost. For more information about Rochester Hills Public Library’s unique offerings, visit rhpl.org.

Odyssey in concert



Come spend a Sunday afternoon at Rochester Hills Public Library and enjoy the a cappella voices of Odyssey on Sunday, November 13 at 2 p.m. in the library’s Multipurpose Room. Odyssey is a southeastern Michigan-

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* See Store for Details

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Minimum labor charge applies to purchase under 225 sq. ft.

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~ OR ~

248-652-6900



Shop local businesses and support your community!



THINGS TO DO

Oakland County community calendar Oct. 9 and beyond

- Rochester Hills Public Library presents "Van Gogh in America," at 7 p.m. Oct. 11 at the library, 500 Olde Towne Road, Rochester, open to RHPL cardholders. Registration is required at calendar.rhpl.org or call 248-656-2900.

Oakland Press, October 10, 2022

THINGS TO DO

Metro Detroit events calendar, Oct. 21 and beyond

- Detroit Flute Guild: 2 p.m. Oct. 30, Rochester Hills Public Library, 500 Olde Towne Road, Rochester, registration required at calendar.rhpl.org or call 248-656-2900.

Oakland Press, October 21, 2022

THINGS TO DO

Oakland County community calendar Oct. 23 and beyond

- Dr. Terri Orbuch (a.k.a. The Love Doctor) presents "Secrets to Surviving Your Children's Love Relationships" at 7 p.m. Oct. 27, at the Rochester Hills Public Library, 500 Olde Towne Road, Rochester, and discusses what works and what doesn't for healthy enduring relationships, and how to initiate important discussions with your children open to the public, registration is required at calendar.rhpl.org or call 248-656-2900.

Oakland Press, October 23, 2022

THINGS TO DO

Metro Detroit entertainment calendar Oct. 28 and beyond

- Detroit Flute Guild: 2 p.m. Oct. 30, Rochester Hills Public Library, 500 Olde Towne Road, Rochester, registration required at calendar.rhpl.org or call 248-656-2900.

Oakland Press, October 27, 2022

Rochester Hills Public Library presents the Detroit Flute Guild

 OCTOBER 17, 2022 BY [ROCHESTER MEDIA](#)  [LEAVE A COMMENT](#)

[f Facebook](#) [t Twitter](#) [in LinkedIn](#)

Experience the ethereal and graceful sounds of woodwinds with the Detroit Flute Guild on Sunday, October 30 at 2:00 p.m. at Rochester Hills Public Library in the Multipurpose Room.



Rochester Hills Public Library presents the Detroit Flute Guild, Oct. 30 at 2 p.m.

Performing for nearly 20 years, the guild has appeared with Michigan symphonies and participated in flute choir concerts at the National Flute Association convention.

This event is open to the public. Registration is required. To register, visit calendar.rhpl.org or call 248-656-2900.

Rochester Media, October 17, 2022

Nov 26 – Author Fair at Rochester Hills Library

Nov 26 – Author Fair at Rochester Hills Library

Rochester Hills, MI – Booklovers from across metro Detroit can delight in finding new authors, meeting with favorite writers, and perhaps catching some writing inspiration of their own at the third annual Author Fair hosted by Rochester Writers and Rochester Hills Public Library. This popular local literary event takes place in the library's Multipurpose Room from 10 a.m. to 3 p.m. on Small Business Saturday, November 26.

Up to twenty authors will be on hand to discuss their books and love of writing. The event features a mix of traditionally published and self-published authors.

"Each year gets better and better," said Michael Dwyer of Rochester Writers. "We're delighted to once again collaborate with Rochester Hills Public Library to bring authors and readers together. The Rochester Author Fair puts local authors in front of area residents to meet in person, talk about the stories in their books, and to autograph their books – a signed book makes a wonderful holiday gift."

At Rochester Hills Public Library, local writers can choose from a variety of programs to help hone their craft.

"Public libraries not only encourage reading but also experience-based learning opportunities to foster productivity and creativity," said Morian. "RHPL has a number of writer programs such as Scribes and RHPL's Writers Group to encourage local authors to meet and receive feedback. The Rochester Author Fair is one way RHPL inspires reading and lifelong learning by connecting writers and readers within the community."

Featured authors Include:

Donald Levin – Ferndale
Patricia D Montemurri – Dearborn
Natcole Staskiewicz –New Baltimore
Linda Bradley – Royal Oak
Lisabeth Posthuma – Huntington Woods
Shelly Edwards Jorgensen – Clarkston
Fred Buchalter – Troy
Grayson McKinney – Rochester Hills
Catherine Ulrich Brakefield – Leonard
Kate MacInnis – Clarkston
Rhonda Accardo – Northville
Kathy Kalmar – Macomb
Linda Solomon – Birmingham
Wendy Thompson – Bloomfield Hills
Donovan Neal – Commerce
Jon David – Macomb Township
A. Kidd – Berkley

This event is free and open to the public. Registration is not required. More information can be found at calendar.rhpl.org.

Oakland County Times, October 28, 2022

Dear Friend & Supporter,

Thank you for your tremendous support this past year. In 2022, library foot traffic averaged close to 1,000 in-person visits a day, and library card sign-ups rose by 45%. These statistics provide RHPL with a wellspring of possibilities as we move into 2023 and beyond. This last year, RHPL's team improved the already exemplary library experience in the following ways:

- Launched "50 Books in a Year," a year-long reading challenge that encourages adults to read broadly and set aspirational reading goals. Nearly 600 individuals are registered;
- Offered over 475 educational/concert programs to enlighten and entertain patrons;
- Turned outward with staff attending many community events, including the Rochester Hills Youth Council Cultural Togetherness Fair, Festival in the Hills (fireworks show), State of the City Block Party, and concerts at Bear Lake Nature Preserve and Good Tyme Festival in Oakland Township;
- Initiated a community-based art for the Summer Reading Program. Patrons were encouraged to write a wish for the community on a colorful ribbon that was tied to garden arbors on the library grounds;
- Completed major capital improvement projects with upgrades to the west and south parking lots and building signage by utilizing fund balance savings;
- Expanded Eureka Lab (makerspace) hours to accommodate more evening appointments and drop-in users;
- Developed a path to a citizenship program and hosted over 85 English-language discussion programs with more than 450 people in attendance.

These improvements were made within the library's current budget, along with financial support from Friends of RHPL and through member contributions like yours. In this season of thanks and giving, can we count on your support this year?

RHPL continues to offer quality library service while being fiscally responsible to the taxpaying community. Your donation stretches RHPL's funding even more. Each donation builds a stronger library materials collection, engages students in after-school programs, provides lifelong learning opportunities for adults, and defends against misinformation. Investing in your public library today enriches your tomorrow.

Sincerely,

Juliane Morian

Library Director

Donation Levels:

- \$50**-Collection Builder **\$100**-Community Supporter **\$250**-Information Advocate
 \$500-Education Innovator **Other**-Library Champion _____

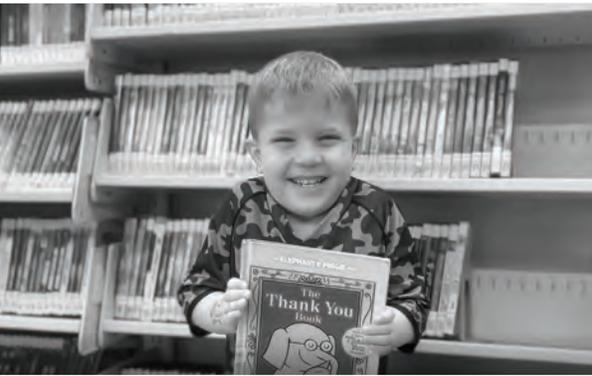
Name _____

Address _____

City _____ Zip Code _____ Phone _____

May we publish your name in our annual report as a contributor? Yes No

To donate online, visit rhpl.org. You can also call 248-650-7126 to give over the phone or visit the Circulation Desk to donate in person. Please make checks payable to "Rochester Hills Public Library."



Rochester Hills Public Library provides resources to inform, educate, enlighten, and entertain the people of our community.

Founded in 1924, RHPL welcomes people of all ages to engage in lifelong learning in a comfortable and beautiful setting.



From the Library Supporter at _____

Thank you for your additional gift of postage.

Rochester Hills Public Library
Attention: Library Director
500 Olde Towne Road
Rochester, Michigan 48307-2043

Here are ways to maximize your gift to Rochester Hills Public Library. You may need to contact a tax advisor.

- If you itemize deductions on your federal income tax return, DEDUCT your entire contribution to the library from your income before you calculate your tax.
- If your company provides matching gifts for charitable contributions, please obtain a MATCHING GIFT form at your personnel office and enclose it with your contribution.
- Corporate contributions qualify for tax deductions.

NEWS & VIEWS



ROCHESTER HILLS PUBLIC LIBRARY NEWSLETTER | WINTER 2022/2023



**EXPLORE THE
YOUTH ROOM**
Five reasons to visit

**RHPL LAUNCHES
NEW WEBSITE**
*Redesign inspired
by the community*

**LIBRARY DEBUTS
A NEW MINI
BOOKMOBILE**
*Old vehicle to
be retired*

GENERAL INFORMATION

Juliane Morian, Library Director
 juliane.morian@rhpl.org

- General 248-656-2900
- Adult 650-7130
- Youth 650-7140
- Outreach/Bookmobile 650-7150
- TDD 650-7153
- Hours 650-7170
- Item Renewals 650-7174
- Friends Membership 650-7160
- Friends Events 650-7176
- Friends Book Sales 650-7178
- Friends Gift Shop 650-7179

LIBRARY BOARD

- Madge Lawson..... President
- Anne Kucher..... Vice President
- Charles Stouffer..... Secretary
- Robert Bonam..... Treasurer
- Melinda Deel..... Trustee
- Julianne Reyes..... Trustee

City of Rochester Liaison: Alice Moo
 Oakland Township Library
 Board Liaison: Michael Tyler

The library board meets monthly on the second Monday. Meetings are open to the public. Reasonable auxiliary aids & services are available.

NEWS & VIEWS STAFF

Tiffany Dziurman Stozicki
 Editor & Public Relations Manager

Michele Dimond
 Graphic Designer &
 Public Relations Assistant

Contributors: Mary Davis, Rebecca LaFave, Betsy Raczkowski, Allison Sartwell

REGISTRATION & LIBRARY CARD INFORMATION



This icon indicates registration is required. Many programs require registration with an active RHPL card unless otherwise noted. To apply for an RHPL card, visit rhpl.org/use-the-library/get-a-library-card.



A LETTER FROM THE LIBRARY DIRECTOR

In the spring and fall, I offer behind-the-scenes tours of the library. Tours begin in one of the library's most popular spaces, Youth Services or the Youth Room. In 2020, this room was renamed the Christine Lind Hage Youth Room in honor of our previous library director, who served RHPL for more than 30 years.

During tours of the Youth Room, I like to share my favorite facts about this space and ask tour-goers fun questions. For example, did you know the 750-gallon freshwater fish tank in the room was donated by Friends of RHPL when the building opened in 1992? It is one of the most memorable features inside the library. The freshwater aquarium houses fish rescued from poor aquatic environments.

Did you know there are specialized rooms and study nooks in the Youth Room, along with ten zones or spaces designed for dedicated purposes? Some of these spaces include a story-time room, an Explorer Zone for educational toys, and an Alice in Wonderland-themed study space. We are honored that RHPL serves as one of the first spaces where children practice sharing in a social setting.

The Youth Room also has six major collection groups shelved according to reading level and/or material format. The youngest learner collections are positioned furthest from the Youth Room entry door. This allows for the maximum safety of our littlest patrons who practice crawling and walking -- often for the first time.

For nearly 100 years, families and children have enjoyed educational services and fun playtime activities in the local public library. Our youth services team partners with parents to foster exploration, discovery, and learning for developing minds. I invite you to learn more about our Youth Room in this issue of *News & Views*.

Juliane Morian

Cover: Patrons Chloe & Kathryn Kavanagh attend Story Group: Toddler STEAM. Photo: Michele Dimond



SAVE THE DATE! FRIENDS' HOLIDAY HOME TOUR IS DECEMBER 11

Make sure your holiday plans include one of Rochester's most popular holiday attractions—the Friends of Rochester Hills Public Library's Holiday Home Tour 2022! The tour takes place on Sunday, December 11, from noon to 5 p.m. and showcases five area homes decorated in high style for the holidays. Also part of the tour is the gift boutique located at the Rochester Hills Museum at Van Hoosen Farm.

After touring the homes and shopping for holiday gifts, partake in cider and donut refreshments at the museum. A special perk for tour ticket holders is free admission to the museum's annual model train display.

"The tour presents some singular design options and ideas," Friends president Ron Meegan said, "and shouldn't be missed by anyone who enjoys this time of the year."

WINTER USED BOOK SALE

The Friends Fall Used Book Sale begins with a Members Night on January 25 from 5:30 to 8 p.m. Nonmembers may purchase a Friends membership at the door. Public sale hours are:

Thursday, January 26, 10 a.m.- 8 p.m.

Friday, January 27, 10 a.m.- 5 p.m.

Saturday, January 28, 10 a.m.- 5 p.m.

Sunday (Bag Day), January 29, 1:30 - 4:30 p.m.

Call 248-650-7178 to learn more about used book sales.

FASHION FORWARD AT THE FRIENDS STORE

Michigan winters can be brutal. But Friends Library Store volunteers and library staff fend off the cold in stylish, warm, cute, and cozy scarves, gloves, mittens, and earmuffs found at the gift boutique. Come in and shop soon for the best selection.



WINE, WIT & WISDOM 2023

The Friends of RHPL are currently planning the eighth annual Wine, Wit, & Wisdom fundraiser for April 29, 2023. Attendees receive dinner, drinks, and dessert and can choose up to two presentations on topics ranging from Mackinac Island history and the history of Selfridge Air Force to DIY wine making and what it takes to be a master gardener. Tickets will go on sale in early 2023.

ADULT	6
OUTREACH	9
TEEN	12
EUREKA LAB	13
YOUTH	14

Top 5 Reasons to Visit the Youth Room at RHPL



Rochester Hills Public Library is a Family Place Library

Rochester Hills Public Library (RHPL) joined the Family Place Libraries™ network in 2013. As a result, RHPL can offer unique and enjoyable programs and services for babies, toddlers, preschoolers, parents, and caregivers. The Parent/Child Workshop is the principal program of Family Place Libraries™. Rich with toys, books, and art activities, Parent/Child Workshops offer critical play-based learning, along with opportunities for families to spend time together, make friends, and talk one-on-one with specialists on child development. RHPL offers three workshops per year in late Fall, early Spring, and mid-Summer. RHPL provides families with many resources to nurture their child's development during the first years of life, helping to ensure children enter school ready and able to learn.

In-person story groups

Story groups introduce young children to early literacy concepts and practices to prepare them for future reading success. RHPL offers a variety of story group options during six-week sessions: Baby Play, Toddler STEAM, Preschool STEAM, Music & Movement, and Family Fun. Story group activities are designed and selected by librarians for specific age groups; parent/caregiver participation is a must in all groups. To accommodate as many children as possible, each child should register for only one story group per session. One registration signs your child up for the entire six-week session. For more about Winter story groups, visit our online program calendar at calendar.rhpl.org. Registration for Winter story groups begins on Monday, January 2, at 9 a.m.

The Explorer Zone

The Youth Room's Explorer Zone has new toys and other learning materials for kids to discover, play, and learn. The Explorer Zone is a welcoming space where families with young children can relax, interact, and read together. Toys and other learning materials are selected by RHPL's Early Childhood Specialist Wendy Lehman to maximize learning opportunities in a fun and inviting way. "Studies have shown that young children learn best through hands-on play," said Lehman, "and we want to provide learning opportunities for patrons of all ages at RHPL." Please use these new toys gently and with care, as you would with your favorite toy at home. The Explorer Zone is open during regular library hours but closes 30 minutes early each day for cleaning and sanitizing.

Personalized book picks & surprise book bundles

Is your child looking for a book suggestion? Are you looking to pick up books for your child without spending time searching the stacks? Call the Youth Room or visit the Youth Services page at rhpl.org and click Personal Recommendation or Find Your Next Read. Fill out the short form to receive a prompt reply from a Youth librarian during regular business hours. Librarians will use the information you provide to suggest new titles or place a surprise book bundle on the hold shelf or at the drive-thru window for you.

Librarians are your greatest resource

RHPL librarians can connect you to the information you need through books, databases, community resources, or other avenues. Call or visit the Youth Room to talk with a librarian today!

ADULT PROGRAMS



Register online at calendar.rhpl.org or scan the QR code using the camera on your mobile device. Questions? Call the Adult Reference Desk at 248-650-7130 or send an email to adult.reference@rhpl.org. Registration opens one month before the programs begin.

HEALTH & WELLNESS

Vision Board Experience: Envision Your Best Year

Thursday, January 5, 7 p.m.
Multipurpose Room. Teens & Adults.

Spend an evening with wellness and mindset coach Courtney Jones, and create your life vision for the New Year. Supplies provided. Space is limited.



Author Talk: A Fight for Full Disclosure

Tuesday, January 17, 7 p.m. Multipurpose Room.

Dr. Stanley Berry, renowned chair of Obstetrics & Gynecology at Wayne State University School of Medicine, discusses his debut novel, *A Fight for Full Disclosure*.

Sugar Blues

Thursday, January 19, 7 p.m. Multipurpose Room.



Do you have sugar cravings? Holistic health coach Shpresa Toma explains how to kick those cravings away by explaining what sugar cravings tell us and if watching television can make us more hungry, tired, and overweight.

Regain Bladder & Bowel Control

Thursday, January 26, 7 p.m. Multipurpose Room.

Dr. Jasneet S. Bhullar, MD, a colorectal surgeon with Ascension Providence Rochester Hospital, discusses matters related to bladder and bowel health.



Maximize Your Medicare

Tuesday, January 31, 7 p.m.
Multipurpose Room.

Jae Oh, author of *Maximize Your Medicare*, explains Medicare Parts

A & B, prescription drug benefits, Medigap and Medicare Advantage, and the Inflation Reduction Act in full detail during this information-only presentation.

Living with Dementia Part 4: The Art of Caregiving

Thursday, February 16, 7 p.m. Multipurpose Room.

Vicki Klanke, RN, CDP, discusses the caregiving journey and teaches skills to provide care with confidence and compassion.

FILMS

The Season in the Mist: A Story of Sikhs in America

Tuesday, January 24, 7 p.m. Not Rated
Multipurpose Room.

Directed by sociology professor and filmmaker Arifa Javed, this Michigan-made documentary interviews members of the Sikh minority among Indian immigrants and addresses the contributions Sikhs have made to American society.

The Last Black Man in San Francisco

Tuesday, February 7, 6 p.m. Rated R (17+)
Multipurpose Room.

The Last Black Man in San Francisco is a poignant and sweeping story of hometowns and how they're made—and kept alive—by the people who love them. Starring Jimmie Fails and Danny Glover. Based on a true story.

HISTORY, ART, & CULTURE



Smart Towns: Pearl Harbor & the American Response

Tuesday, December 6, 7 p.m.
Multipurpose Room.

Frank Cardimen, a professor at Oakland University, discusses the December 7, 1941, battle at Pearl Harbor and the American ingenuity and courage following that horrible day.

Guardians of Michigan: Architectural Sculpture of the Pleasant Peninsulas

Thursday, December 8, 7 p.m. Multipurpose Room.

Historian and photographer Jeff Morrison presents over 100 photos of architectural sculptures found on buildings throughout Michigan — from Ann Arbor to Ontonagon and all points in between.



A Celebration: The Detroit Lions

Tuesday, January 10, 7 p.m. Multipurpose Room.

Are you a Detroit Lions fan? Join sports writer, author, and historian Marty Gitlin for a fun and engaging evening that covers the most interesting and greatest teams, players, and events in Detroit Lions' history.



Special Event: The Refugee Experience

Wednesday, February 8, 7 p.m. Multipurpose Room.

Hear the stories and discover the journey Sayed Nizamuddin Hashimi and his family took from Kabul, Afghanistan, to Rochester, Michigan, in this personal and poignant talk about their refugee experience.

Michigan Beer: A Heady History

Tuesday, February 21, 7 p.m. Multipurpose Room.

Join author Patti Smith for an intoxicating ride through the beers of the early settlers to Prohibition and those that remained standing after two world wars.

Bulgaria & Balkan Wanderings

Thursday, February 23, 7 p.m. Multipurpose Room.

Mariya Fogarasi is our tour guide to Bulgaria, its history, festivals, customs, and cuisine, along with a few surrounding points of interest.

Hell from the Heavens

Tuesday, February 28, 7 p.m. Multipurpose Room.

Author John Wukovits discusses one of the most amazing World War II exploits featuring the crew of the USS Laffey in April 1945. Learn how his book on the subject became a major motion picture directed by Mel Gibson and about his role as film advisor.



Basic Technology Help for Seniors

Saturdays: December 17, January 14 & February 11, 12 p.m. Conference Room A.

Need assistance with technology? Meet with our patient and friendly teen volunteers who can show you the basics on your device or a library computer.

SCIENCE & THE ENVIRONMENT

Winter Wildlife

Tuesday, December 13, 7 p.m. Multipurpose Room.

Dinosaur Hill's Amanda Felk explores some of the adaptations that all-weather wildlife have to keep warm and stay fed during the coldest time of the year.

WINTER CONCERT SERIES

Scan the QR codes with the camera on your mobile device for a music preview!

Clarke, Reed, and Meadows

Sunday, December 11, 2 p.m.
Multipurpose Room.

Singer-songwriter Ryne Clarke, guitarist/frontman David Reed of Short Panic, and classically-trained vocalist/violinist

Megan Meadows perform their folk originals, as well as folk tunes from the 1960s and 70s.



The Boblo Islanders

Sunday, January 15, 2 p.m.
Multipurpose Room.

Spend a winter afternoon with this Detroit-based quartet and listen to songs from the 1920s and 30s for Hawaiian guitar.



Matthew Ball (The Boogie Woogie Kid)

Sunday, February 19, 2 p.m. Multipurpose Room.

Back by popular demand, Matthew Ball (aka The Boogie Woogie Kid) returns to RHPL for a family concert featuring New Orleans songs, Boogie-Woogie piano, and Swing-Era favorites from the American Songbook.

WRITING & BOOKS

Scribes Writers' Workshop

Wednesdays: December 14, January 11 & 25, February 8 & 22, 1 p.m. Conference Room A.

This drop-in workshop is for those who love to write, want to learn from experienced writers, or let their writing ideas flow. Members write on a given topic or thought starter and give and take feedback. Registration is not required.

Books on Tap

Monday, January 9, 7 p.m.
Main Street Billiards, VIP Room.

Meet at Main Street Billiards (215 S. Main Street) for a casual book club in a relaxed setting. Food and drinks are available for purchase. Copies of *Noise: A Flaw in Human Judgment* by Daniel Kahneman, Olivier Sibony, and Cass R. Sunstein can be picked up at the Adult Reference Desk upon registration or download an eBook edition using the Libby app.

RHPL's Writers Group

Tuesdays: January 10 & February 14, 6:30 p.m.
Conference Room A.

Join other writers in a workshop-style session once a month. Space is limited!

Between the Lines

Tuesdays: January 17 & February 21, 2 p.m. Conference Room A.
Thursdays: January 19 & February 23, 2 p.m. Conference Room A.

Join the library's lively monthly book discussion! Copies of the book can be picked up at the Adult Reference Desk upon registration or download an eBook edition using the Libby app.

January 17: *Black Cake* by Charmaine Wilkerson
January 19: *The Personal Librarian* by Marie Benedict & Victoria Christopher Murray

February 21: *Cold Vanish: Seeking the Missing in North America's Wildlands* by Jon Billman
February 23: *Disability Visibility* by Alice Wong

POP CULTURE & GAMES

Know-It-All Trivia Smackdown!

Mondays: December 12 & February 13, 7 p.m. Main Street Billiards, Solarium.

Know a little bit about everything? Meet at Main Street Billiards (215 S. Main Street) with your team of up to six people and see if you have what it takes to be crowned champions! The top team will win a prize. Food and drinks are available for purchase.

Adult Board Game Night

Tuesdays: December 20, January 17, February 21, 7 p.m. Conference Room B.



Calling all tabletop board gamers! Looking to play a new game or maybe meet fellow board gaming friends? Choose one of our games or bring one from home!

Nerf at Nite

Friday, January 27, 6:45 p.m. Ages 18+.

What's more fun than a Nerf battle? A Nerf battle in the library after hours! We're taking over the library for an epic Nerf war after the library closes. Register up to two people with your RHPL card beginning December 27.

CRAFTS

Register for craft programs to reserve supplies, pick up your kits on the dates listed, and take them home! Once registered, you can pick up kits at the Adult Reference Desk.

Snow-Frosted Candy Jar

December 6-13. Take & Make.

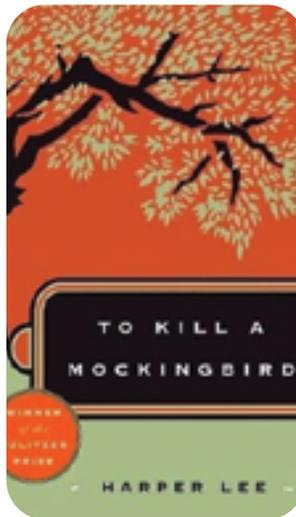
Make a "snow-covered" candy jar using epsom salt, glitter, and a recycled container. Candy included.



OUTREACH SERVICES



Register online at calendar.rhpl.org or scan the QR code using the camera on your mobile device. Questions? Call Outreach Services at 248-650-7150 or send an email to outreach@rhpl.org.



ELL Book Club: *To Kill A Mockingbird*

Thursdays: December 1 - February 23, 10 a.m. Conference Room B.

Meet with Rebecca and other English language learners to read a book and talk about it in a friendly setting. Copies of the book will be available at the first meeting.

English Matters: ELL Conversation Group

Tuesdays: January 10 - March 28, 10 a.m.
Thursdays: January 12 - March 30, 10 a.m.
Saturdays: January 14 - April 1, 10 a.m.
Conference Room A.

Conversation groups are a time to come together and discuss hometowns, food, hobbies, jobs, and other informal topics. Joining a group will introduce you to new friends for a great time!



American Culture

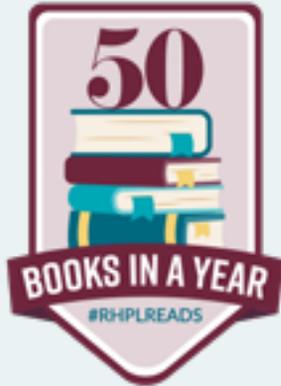
Mondays: February 6, 13, 20 & 27, 10 a.m.
Conference Room A.

Join Mariano for an informal group discussion. This group is open to all ELL students and newcomers. The group will discuss and share experiences and observations about the customs and manners of American culture.

50 Books in a Year

January-December 2023.
rhpl.beanstack.org.

Make 2023 the year to read! Challenge yourself to read more this year and keep track of your reading using RHPL's online Beanstack account or app for Apple and Android devices. Read and earn badges to win prizes and entries to grand prize drawings at the end of 2023.



Library Holiday Hours

RHPL reminds patrons that the library will be closed December 24-25 and December 30-January 1 for the holidays.

GetSetUp!

The Library of Michigan and the Michigan Department of Health and Human Services (MDHHS) have partnered to provide virtual classes for seniors in Michigan. GetSetUp allows older adults to access free classes from the comfort of home or in the library. Topics include digital literacy, financial planning, aging in place, exercise programs, and more. Visit www.getsetup.io/partner/michigan today to begin learning for a lifetime.



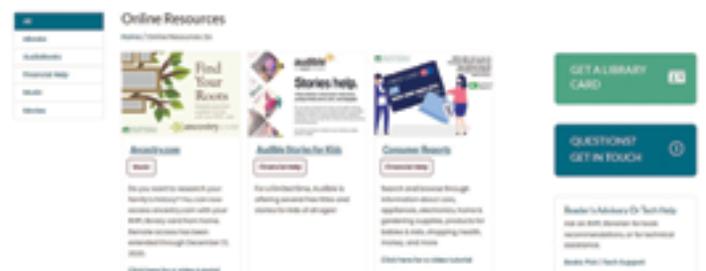
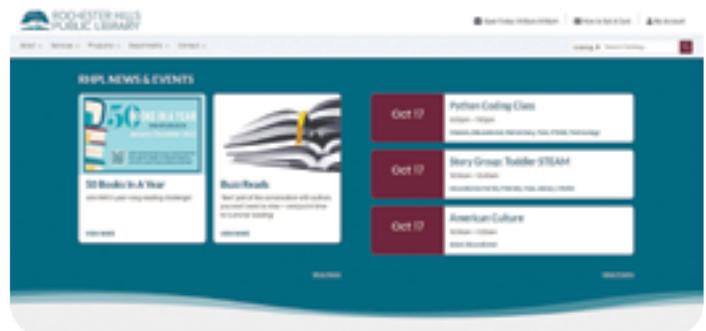
RHPL has some exciting news to share with you! The library has a new website!

The site's design was created by RHPL's web team and contractor LocalHop, but led by feedback from the community. RHPL's web team engaged the community in frequent usability tests that included one-on-one sessions where patrons provided candid comments on what worked and what didn't. If you were one of the patrons randomly selected to help test the site, thank you for your assistance.

Headquartered in Pontiac, MI, LocalHop is the team behind RHPL's online program calendar and room reservation tools.

Some of the great new features at rhpl.org include:

- Easy online catalog access (the most popular feature)
- Featured events and news on the home page
- Quick links to frequently used services such as new items and getting a library card
- Easy access to premium articles and databases
- Recommended reading carousels for every department
- Updated and streamlined information and online services



RHPL ANNOUNCES THE PURCHASE OF A NEW MINI-BOOKMOBILE

After much thought and planning, RHPL has retired the current Community Bookmobile. Over the past several months, the 30-year-old vehicle has had maintenance issues that mechanics cannot replicate, diagnose, or fix. RHPL purchased the bookmobile from another library in 2018. The bus served two libraries and thousands of patrons in two different parts of the country. But after decades of service, it's time to let it go.

RHPL has provided bookmobile service for 18 years. For the past four years, the library's beloved Community Bookmobile visited over 20 locations across the greater Rochester area each week to bring the library to where patrons live. It held over 3,000 popular items for all ages and was a favorite family destination for many.

However, when one door closes, usually another opens. RHPL is pleased to announce that it has purchased a new Dodge ProMaster 3500 utility van to replace the community bookmobile. While the van is smaller than the retired bookmobile (and temporary until RHPL can purchase a larger bus), it will be outfitted with shelving and on the road in a few months.

The new mini-bookmobile will provide similar service with some minor adjustments. RHPL patrons will still pick up holds and choose items from a small collection of materials. Our Outreach Services team is working on ways to improve the bookmobile experience for patrons and is excited to offer consistent, reliable, and friendly mobile service to the community once again.



Help us name our mini-bookmobile!

To help celebrate the new vehicle, RHPL would like you to help us name it! The naming contest is open only to individuals who are RHPL cardholders in good standing. Only one entry per RHPL library card number. The contest is open to all ages.

Proposed names for the new mini-bookmobile should reflect the service it provides the community. All reasonable submissions will be considered. Please keep name entries in good taste. RHPL reserves the right to reject any or all proposed names.

One winner will receive a dictionary/thesaurus and a downtown Rochester gift card. If there are multiple submissions of the same winning name, RHPL will conduct a random drawing to decide the winner.

To enter, visit <https://bit.ly/3T9HJ2Q> and fill out the contest form by 5 p.m. on December 31, 2022. RHPL will announce the winning entry on January 16, 2023, on the library's website and Facebook, Twitter, and Instagram pages.

Good Luck!

TEEN PROGRAMS



Register online at calendar.rhpl.org or scan the QR code using the camera on your mobile device. Questions? Call the Adult Reference Desk at 248-650-7130 or send an email to teen@rhpl.org.

VIDEO GAME TOURNAMENT

Wednesdays: December 7, January 11 & February 8, 7 p.m. Check the Program Calendar for Room

Locations

Show your skills in one of our monthly video game tournaments!



TEEN ADVISORY BOARD (TAB)

Wednesdays: December 14, January 18 & February 15, 7 p.m. Conference Room A/Discord.

Share your ideas about teen programs and other library matters at these fun meetings (now holding hybrid meetings online and in person). Fill out a TAB application by clicking on the Teen Services tab under Departments at rhpl.org. Questions? Contact RHPL's teen librarian at teen@rhpl.org.



TEEN CRAFTERNOON

Mondays: December 19, January 16 & February 20, 7 p.m. Eureka Lab.

Do you enjoy crafting? Then join other crafty teens to make unique items in RHPL's makerspace.

RHPL PLAYERS GUILD (RPG)

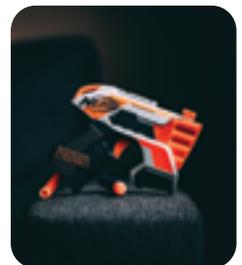
Wednesdays: December 21, January 25 & February 22, 7 p.m. Conference Room A.

Come to RHPL to play tabletop games, including board games, card games, role-playing games, and more! Are you interested in becoming a dungeon master for D&D or leading a specific board game? Send an email to teen@rhpl.org for more information.

NERF AT NIGHT

Friday, January 20, 6:45 p.m. Ages 13-18.

Don't let the adults have all the fun! This time, teens take over the library for an epic Nerf war after the library closes. Register up to two people with your RHPL card.





Register online at calendar.rhpl.org or scan the QR code using the camera on your mobile device. Questions? Call the Adult Reference Desk at 248-650-7130 or send an email to adult.reference@rhpl.org.



3D Design Drop-in Workshop

Wednesdays: December-January, 5 p.m.

Do you want to learn more about 3D design? Come to these workshops for help with onshape, tinkercad, and inkscape. Registration is not required. Come with specific questions or ideas.



Engraved Holiday Ornaments

Thursday, December 8, 6 p.m. All Ages.

Back by popular demand! Use RHPL's Glowforge laser cutter to engrave a personalized holiday ornament or decor item.

Wooden Picture Transfer Ornament or Coaster

Monday, December 12, 6 p.m.

Make personalized wooded ornaments for holiday decor, or turn them into coasters for unique gifts!

Personalized Mugs

Thursday, January 5, 6 p.m. Grades 3+.

Use RHPL's Cricut mug press to make a personalized mug. Create designs or use photos to press onto your mug.



Personalized Stamps

Monday, January 23, 6 p.m.



Have a unique name you can never find on a stamp? Do you have something to say but can't find the right stamp in the store? Then come to RHPL to make a personalized statement stamp!

Tweens Hat Making

Saturday, February 18, 10 a.m. Ages 11-13.

Calling all tweens! Make personalized hats using RHPL's Cricut machine and hat press.

DIY Candles

Monday, February 27, 6 p.m.

Are you interested in making your own candles but unsure how to begin? Tired of the same old scents and wish you could create your own? If so, this class will show you how!





youth services



Register all children attending with the child's RHPL card (if required). See page 2 for information on how to sign up for a library card. Register online at calendar.rhpl.org or scan the QR code using the camera on your mobile device. Questions? Call the Youth Reference Desk at 248-650-7140 or email youthreference@rhpl.org. Registrations for youth programs open one week before the programs begin.

Library After Hours Winter Fun

Friday, January 13, 6-8 p.m. All Ages.

Come in and warm up during a festive winter weekend. Enjoy live music upstairs for adults and downstairs for kids, activities, and more!

Storybook Trail

December 1-31. All Ages. Downtown Rochester.

Visit Downtown Rochester's Big Bright Light Show and take a walk on our storybook trail. We'll provide a map to guide your journey to each page. Enjoy the story at your own pace, and make sure to stop in at each participating business!

LEGO® Club

Tuesdays: December 13, January 31, & February 28, 6-8 p.m. Ages 5-12. Story Room.

Calling all builders! It's time to let your imagination soar! We provide the LEGO® bricks you bring your imagination! Please leave your personal bricks at home. RHPL will display your creations each month in the Youth Room.



Evening Family Storytime

Wednesdays: December 14, January 11, & February 8, 7 p.m. All Ages. Story Room.

Looking for family fun? Join Wendy for a special monthly themed storytime and project for the whole family. Each date has separate registration.

Nightmare Before Christmas

Saturday, December 17, 2 p.m. Grades 5-12.

Rated PG. Multipurpose Room.



Is your holiday spirit feeling a little spooky this year? Dress-up in a costume or ugly sweater and make some gingerbread houses. We'll end the afternoon with the movie, *The Nightmare Before Christmas*

Picnic Flicks!

Wednesdays: December 28, January 25, February 22, 6-7:30 p.m. All Ages. Multipurpose Room.

Bring a picnic dinner and enjoy a movie on the big screen!

Noon Year Party!

Thursday, December 29, 11 a.m. All Ages. Story Room.

Listen to a story, create crafts, and make your wishes for the New Year. We'll ring it in by throwing confetti and counting down to the "noon" year together.



Winter Story Groups

Registration for the Winter Story Group session begins on Monday January 2. Story Groups begin the following week and continue for six weeks. Different groups are offered during this session. Detailed descriptions of each group can be found online at calendar.rhpl.org.

National Day of Service Project

*Monday, January 9-January 16. All Ages.
Youth Room.*

Add your ideas for honoring Dr. Martin Luther King Jr.'s legacy to our community installation and put your ideas into action by donating items to the Neighborhood House's Clothes Closet.



How to Catch a Unicorn

*Monday, January 9, 6 p.m.
Ages 3-6. Story Room.*

Enjoy a reading of *How to Catch a Unicorn*, followed by unicorn crafts.

Free Play Saturday!

*Saturdays: January 14, & February 11, 10 a.m.
Ages 1-5. Multipurpose Room.*

Join Wendy for a fun-filled hour of play-based learning for toddlers and preschoolers. Each date has a separate registration.



LEGO®

Master Challenge

*Thursday, January 12, 6 p.m. Ages 5+.
Story Room.*

Do you have what it takes to be a master builder? Join us for a LEGO® design challenge to make your best creation!

Mail a 'Zine to a Friend!

*Monday, January 16, 2 p.m.
Ages 6+. Story Room.*

Do you know friends or family members love to get mail? Well, let's mail them a 'zine! Learn what a 'zine is and how they are made.



Pet Vet Clinic

*Saturday, January 21,
2-3 p.m. Ages 3-8.
Story Room.*

You're the veterinarian today. Give your favorite stuffed pet a check-up. All supplies provided.

Cartography (Map-Making) Certification!

Friday, February 10, 2 p.m. Ages 6+. Story Room.



Where can you go to learn about maps? To the library, of course! Learn how to read a map and map symbols, then make your own. At the end of the lesson, students will receive cartography certification!

Valeween Rocks

*Monday, February 13, 6 p.m. Ages 4-9.
Story Room.*

Enjoy a monster Valentine's Day story, then paint a spooky Valentine's Day rock.



Pigeon Pageant

*Saturday, February 18, 10 a.m. Ages 3-8.
Story Room.*

Read some of Mo Willems' pigeon adventures with a Youth librarian, and then create your own!

Hybrid Creature Creator

Monday, February 20, 2 p.m. Ages 6+. Story Room.

Use your imaginations to create and design new creatures! What traits and characteristics will your creature have? It's up to you!

Straw Weaving

*Thursday, February 23, 6 p.m. Ages 9-12.
Story Room.*

Calling all Tweens! Come to craft night at the library to learn straw weaving and make bracelets, headbands, necklaces, or bookmarks.



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Monday-Thursday.....9 a.m.-9 p.m.
Friday-Saturday.....9 a.m.-6 p.m.
Visit rhpl.org for hours & holiday closures.

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500 Olde Towne Road
Rochester, MI 48307
248-656-2900
www.rhpl.org



Library Director's Report



ROCHESTER HILLS
PUBLIC LIBRARY

Director's Report

November 14, 2022

1. Bookmobile service update

Senior leadership explored the logistics of maximizing access to the bookmobile collection during the transition from a large vehicle to smaller utility van. Phase one will include housing the bookmobile items in the staff circulation workroom at the main library to make the items available to all patrons for circulation. This will initially be a closed collection and prioritize filling holds for bookmobile patrons. Phase two could involve moving the bookmobile collection to public, self-service area to expand the browsing experience. A small collection of items will travel to bookmobile stops, which necessitates revamping the bookmobile schedule in order to group stops according to demographics. Collection development will continue in 2023 for bookmobile materials, but will most likely be reduced by \$25,000. I will recommend moving funds to the electronic materials collection to meet the needs of patrons across the service area.

RHPL staff researched options for interior customization and have recommended the lowest quote from National Ladder. Interior customization is projected to cost around \$36,000. The van will also get a vinyl wrap with a fresh brand design. There is a community challenge to name the new van, but the winning name will not be necessarily emblazoned on the vehicle in order to keep its intended purpose fairly flexible in the years to come.

2. Friends of RHPL

At their annual meeting on October 27, 2022 the Friends of Rochester Hills Public Library presented the library with an annual donation of \$170,000. This gift underwrites programs, promotional materials and printing projects (including the quarterly newsletter), and staff membership and professional development, among other things.

The Friends of RHPL have maintained lobby carts for daily sales of donated materials for nearly two years. What started as a pilot project during the pandemic has proven to be very successful stream of fundraising, netting over \$18,000 in annual revenue. RHPL was able to acquire donated shelving from another library in the TLN cooperative (that matches RHPL shelving) and will be adding a permanent showcase of daily used book sales in the lobby. The name for this point of sale will switch from lobby cart sales to daily used book sales.

The popular, Holiday Home Tour returns after a two-year hiatus on December 11, 2022. Tickets are on sale now and will feature five homes decorated and decked-out for the holidays.

3. Facilities enhancements

On October 13, staff discovered a small water leak in YS that originated from the mechanical closet that houses the boiler and water softener systems. The Facilities Manager determined that a water pipe had broken, but fortunately most of the excess water drained within the closet and did not damage the YS public space. The plumbing company was able to fabricate a temporary pipe until the new, permanent pipe could be ordered. The new pipe will be installed on November 22, 2022. The cost of the repair is \$7,468.

The entry carpet is worn out and stained. On Friday, November 11th, when the building was closed to the public, the carpet was replaced. The carpet is ten years old but is the most highly trafficked portion of the building; replacing three sections cost \$10,950. Given the end of year surplus in the facilities repair budget and the opportune timing for replacement, I expedited this work ahead of schedule.

We will be adding a small soft seating area outside of the Friends’ store (at the base of the staircase). This will provide a comfortable space for rest, or a private location to have a conversation with a patron if needed. This is approved in the capital outlay budget for FY 2022 and is slated to cost \$6,750. Additionally, we are adding smart locks to the study room doors to allow patrons to use the space independent of staff. When a patron books a room, they will be sent a code that unlocks the door, this resets after the reservation concludes. Staff will always have an override code to access the room or lock the space indefinitely if need be.

4. Out of the Office

I will be out of the office from November 23, 2022 – November 30, 2022. The following staff members will be in charge:

- Wednesday, November 23rd -Mary Davis
- Friday, November 25th - Derek Brown
- Monday, November 28th - Allison Sartwell
- Tuesday, November 29th -Mary Davis
- Wednesday, November 30th - Derek Brown

I will also be out of the office on December 8 – 9, 2022 attending a 2-day conference in Grand Rapids as part of the Michigan Library Association directors-only conference called Think Space.

5. Upcoming Events

November 22, 2022	Friends of RHPL meeting, 7pm
November 23 – 24, 2022	Library closes early on November 23 rd (at 6pm) and all day on November 24, 2022 in observance of the Thanksgiving holiday
December 11, 2022	Friends of the Library Holiday Home Tour, 12pm – 5pm
December 12, 2022	RHPL Board of Trustees meeting, 7pm
December 24 – 25, 2022	Library closed both day in observance of the Christmas holiday
Dec 31 – Jan 1, 2023	Library closed both days in observance of the New Year’s holiday
January 9, 2022	RHPL Board of Trustees annual and regular meetings, 7pm

Statistical Report - Usage for the month of October 2022

Circulation

Main Library	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
Staff-Assisted Checkouts	145,623	130,894	12,578	12,259	-2.5%
Self Checkouts	280,993	296,387	28,553	25,925	-9.2%
Renewals	459,974	513,924	52,516	54,211	3.2%
e-Materials Circ	164,910	201,815	16,049	20,822	29.7%
Outreach	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
Bookmobile Circ	17,069	32,505	2,912	1,888	-35.2%
Mini-Branch Circ	11,675	13,934	1,443	485	-66.4%
OTBS Circ	73,260	69,091	6,782	6,646	-2.0%
OTBS Polaris	580	775	57	74	29.8%
Interlibrary Loans	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
MelCat borrowed	15,132	15,137	1,228	1,477	20.3%
MelCat loaned	13,034	21,409	1,989	2,035	2.3%
Total Circulation	1,182,250	1,295,871	124,107	125,822	1.4%

Other Usage Statistics

	Previous YTD	Current YTD	This Month LY	This Month	MTM Change
In-Person Visits	184,996	295,771	28,378	30,833	8.7%
Public Room Bookings	93	352	56	38	-32.1%
Study Room Bookings	1,775	6,272	611	740	21.1%
Programs for Adults	150	141	19	16	-15.8%
Attendance (Adults)	3,439	3,270	521	278	-46.6%
Programs for Children	123	128	24	31	29.2%
Attendance (Children)	4,982	5,615	481	1,029	113.9%
Computer Signups	8,883	13,331	1,145	1,457	27.2%
Wireless Users	33,625	52,138	5,108	5,294	3.6%
Unique Website Hits	160,787	161,664	18,867	15,415	-18.3%
Social Media Follows	124,190	132,609	12,699	13,955	9.9%
Social Media Engage	1,715,004	1,910,342	227,448	189,917	-16.5%
Database Hits	57,850	56,328	5,792	5,517	-4.7%
Volunteer Hours	3,108	3,727	377	346	-8.2%

Number of Library Card Holders

Number of Items

Municipality	This Month LY	This Month	% Total	Type of Material	This Month LY	This Month
Rochester Hills	45,320	47,401	65.6%	Print Materials	231,621	246,792
Rochester	7,953	10,164	14.1%	Audio Materials	17,852	18,508
Oakland Township	9,459	10,257	14.2%	Video Materials	46,338	44,978
Michicard	192	301	0.4%	Other Materials	431	427
Non-residents	3,707	4,170	5.8%	E-Material	20,387	24,336
Total Card Holders	66,631	72,293	100%	Total Holdings	316,629	335,041

2022 Michigan Library Association Annual Conference

Summary Report

Compiled by attendees: Juliane Morian, Allison Sartwell, Tierney Czartoski, Holly Clarke, Jackie Hay, Rebecca LaFave

Opening Keynote: Civility Project by Nolan Finley & Steven Henderson

- There is no shared hierarchy of credibility in today's society for what is truth/trustworthy
- Hate of the "other side" is being manipulated by strong forces. It benefits society to question who benefits from your hate and your fear.
- Our society's 24/7 news cycle keeps people addicted to "breaking news" even when it may not truly be news-worthy.

Takeaways for RHPL:

- Society may be improved if we can debunk misinformation and the culture of hating the other side.
- Community members gathering together to listen with the intent of understanding is better than asking them to listen to defend only their point of view.

Building a Culture of Wellbeing

- Stress can come from an imbalance of any one of the following in everyday worklife: status, certainty, autonomy, relatedness, fairness.
- In order to instill a culture of wellbeing try the following: playful experimentation, start small/low-hanging fruit; make time for staff to really engage, let go of perfectionism.
- Burnout has 12 stages
- Share stories of impact
- Full information [available online](#)

Takeaways for RHPL:

- Research and make staff aware about the 12 stages of burnout
- Consider transforming the "Fun Committee" into the "Staff Wellness Committee"

Library Marketing Plans: How to Write One

- Most library users consider print newsletters to be the primary method they learn about services and programs. This is followed closely by email news.
- To make a plan, focus on the demographic of the user (to target), develop one central message for that person, have a call to action, design SMART goals, execute the marketing campaign, make small tweaks as needed, analyze and evaluate the effectiveness.

Takeaways for RHPL:

- Consider developing a formal marketing plan for OTBS if the service is renewed.

It Takes A Village: Anchor Institutions and Public Health

- Discussion was very fact and data heavy, but the main points the speaker was making are obvious to anyone who has any experience working in a library setting, with no practical information or implementable ideas.
- Libraries are a uniquely democratic space. Everyone is welcome and librarians do their best to protect that atmosphere. Libraries can have a huge impact on community wellbeing and help prevent isolation for individuals.

From from the Inside Out - Transforming the Flint Public Library

- Following a successful millage in 2019, Flint Public Library embarked upon a \$30M renovation of their existing building. It involved moving out for 6 months, renting a small storefront for abbreviated services, and rebuilding the library from the studs out. Result is a spectacular, modern library with modern height shelving (nothing over 60"), 19 meeting rooms, intentional art collaborations, expanded digital hub and genealogy collections.

Takeaways for RHPL:

- Consider scheduling a tour for Board members/key staff in advance of renovating the Main Library interiors space.

I can do That with MeL?!

Participants were able to learn about new and old services included in MeL.

Takeaways for RHPL:

- Including QR codes in IIC kits to provide access to information on the items in the kits
- Recipe club
- Setting up e-journal alerts for specific journals
- ESL- 100 languages can be translated in MeL
- Resume/Cover letter services
- Free MeL training

Michigan Arts & Culture Council Grants

Participants learned about grants available though the Michigan Arts & Culture Council

Takeaways for RHPL:

- Mini Grants- available by region
- \$5,000-\$30,000 cash match
- Use for mini art projects
- Bigger grants available for BIG projects such as new roof/ elevator

Kulture City

This organization provides training for public organizations to become "Sensory certified".

Takeaways for RHPL:

- \$250/ year

- 50% of staff certified
- Provides 5 sensory bags for patrons to use whenever they need
- Video training and quiz to become certified
- Clarkston Independence District Library also hosts “Inclusion Night” where special needs patrons gather once a month for a fun activity: such as- decorating an apron, playing music, etc.
- SCAMP is held at CIDL for a day trip during the summer.

Charting the Path to a Digital Local History Room

- Presenters discussed three aspects – digitization, access, and digital preservation
- Library of Michigan has grants, digitization kits, digital content hosting
- Michigan Memories is the MI service hub for Digital Public Library of America (DPLA); only metadata is shared, links to your hosted content
- Michigan Digital Preservation Network - LOCKSS (Lots Of Copies Keeps Stuff Safe) network with copies stored across multiple nodes, membership on sliding scale based on operating budget

Takeaways for RHPL:

- Everything that’s in OCHR is already in Michigan Memories/DPLA (and the search interface might be easier to use)
- Maybe see if OCHR can leverage more statewide resources/tools

The First Amendment: A Library Puzzle

- Clare Membiela from the Library of Michigan spoke on the importance of the first amendment rights of library goers in the library.
- Clare discussed the first amendment through interactive slides of the different parts of the library (the youth room, the boardroom, the reference desk, etc) with different scenarios to each area of the library with adhering to one’s first amendment rights.

Takeaways for RHPL

- Establish ‘Ground Rules’ for using study rooms, which RHPL already has.
- If we appease one political group then we should equally appease other political groups of the library. Also, establish policies where groups cannot have banners or pass out literature.
- Limit behavior, not speech.
- Access to Materials- we should not restrict materials. You can only do so if it is for safety purposes (like the Innovative Item Collection- Power tools or other expensive materials).
- Policies should be looked at with a DEI perspective: are we serving everyone?

Morning Keynote with Angela Hursh: How will they know? Make sure your library’s efforts to Bridge the Divide get noticed!

- Define goals - measurable, write it down, SMART goals
- Optimize your platforms - signage, website, library blog

- ID your target audience's psychographic makeup (their motivations, attitudes, aspirations, values, and other psychological criteria ; personality, lifestyle, interests, values, opinions/beliefs) - use this to create messages that deeply engage
- Promote your library's social media on your website - social media icons and email signup should be easy to find
- Email is the most effective marketing tool - build subscriber list, focus on target audience, keep it short, active calls to action, promote your best content
- Don't forget non-digital community members - use print marketing, leverage partnerships, try door-to-door

Takeaways for RHPL:

- Include psychographic analysis in community surveys
 - Ex: the last time you checked out a book, what was the reason?
 - Ex: How do you feel about library's work with small businesses?
- Digital signs - include current and evergreen information, watch how people interact with signage, simple call to action
 - Ex: Free WIFI, network: RHPLPublic, no password required
- Reach non-digital community members with flyers and bookmarks - every interaction, every outreach event, community partners
- Novelist - new course Conquering Social Media: a strategy for libraries (code MLASOCIAL = 20% off, exp 12/31/22 ; learnwithnovelist.com)

Owning Our Roles : Bridging the humility gap, Part 1

- Manage yourself first
- Own your role
- Extend grace
- Patience
- Assume positive intent
- Assessments can help clarify your style and personality as well as that of those you manage
- Things to try :
 - Ask yourself - What would "Great" look like?
 - Stop, reframe, try again
 - No = not right now
 - Don't forget, small changes add up to big changes
- Recommended reading:
 - Radical Candor by Scott, Kim
 - No Ego: How Leaders Can Cut the Cost of Workplace Drama, End Entitlement and Drive Big Results by Wakeman, Cy

Takeaways for RHPL:

- Choose one or more assessments for staff to take in order to understand themselves and each other better
 - DISC Assesment
 - Clifton Strengths
 - Myers Briggs
 - Fascinate
 - StrengthsFinder for Managers

- Note: Orion Twp PL recently did Clifton Strengths. Reach out to them to find out more.

Owning Our Roles : Bridging the humility gap, Part 2

- Broke into small groups to discuss various difficult situations.
- Often referred back to points from Part 1
- Extend grace, patience, assume positive intent, etc.
- Leadership in DifficultTimes : Directors helping directors
- Be aware of professional networks and resources to utilize for help with issues of concern
 - Ask for help!
 - Talk to peers as well as people outside of the library world
 - Find a mentor - be a mentor!
 - MLA - leadership academy, professional development workgroups, mentor program ; ALA - office of intellectual freedom, staff support, library employee resources ; Mental health resources - ten percent happier (app), tejal yoga (paid), nothing much happens (videos/podcast/website), little book of hygge by Wiking
 - Podcasts
 - Dare to lead with brene brown, worklife with adam grant, pod by prof G media, HBR podcasts, library leadership podcast
 - Books
 - Humor, seriously by Aaker
 - Emotional intelligence by Goleman
 - Radical candor by Scott
 - Dare to lead by Brown
- Self-reflect and assess how a situation was handled - what was learned
 - Get out of your head
 - Learn from the past
 - “Ask a manager” blog
- Develop leadership communication skills
 - Connect with community leaders

Takeaways for RHPL:

- Numbers to have on speed dial
 - Board President
 - City/community manager
 - Emergency services
 - HVAC/Plumber
 - Fellow director buddy
- Have a peer to talk to, ask questions, vent with as well as someone not in the library world
- Help managers connect with a peer and/or mentor at another library.

SEL Using Makerspaces and Passion Projects in Libraries

- Makerspaces = potential
- Infuse projects with meaning and purpose
- SEL = social-emotional learning

- CASEL Framework <https://casel.org/casel-sel-framework-11-2020/?view=true>
 - Self-awareness- who am I
 - Self-management - manage emotions and thoughts, deal with stress
 - Responsible decision making - caring and constructive choices, think things through
 - Relationship skills - connecting with others
 - Social awareness - empathy, belonging, who am I
- Windows, Mirrors, and sliding glass doors (builds empathy and overall understanding)
 - View the lives of others who are different from you
 - See reflection of own life
 - Step into an unfamiliar world/life
- Projects discussed are in the presenter's book
 - Giant dice
 - Paper circuits to spread kindness
 - etc.
- Books
 - by presenter - Social-Emotional Learning using Makerspaces and Passion Projects by Julie Darling
 - What do you do with an idea by Yamada
- Focus on the process, not the product

Takeaways for RHPL:

- Reframe current and future programs to highlight SEL
- Use virtual reality to add to experiences
 - EX: display about refugee camps with QR link to United Nations VR Film(s) about a Syrian Refugee Camp (sliding door - allows one to step into the experience of being a refugee; builds empathy, enhances experience)

Friday Closing Keynote with Kent Oliver: Intellectual Freedom in a Time of Partisanship

- Kent Oliver recently retired as Director of Nashville Public Library (NPL) and spoke on the importance of intellectual freedom within librarianship.
- He first discussed the historical perspective on censorship, discussed the importance of the Library Bill of Rights, the "Miller Test"- is censorship legal? Book censorship, Book banning and strategies to fight censorship.

Takeaways for RHPL

- Nashville Public Library had a campaign of signing up for new library card holders for the "I read Banned Books" logo on the library card.
- Observing Banned Books Week
- Training library boards on intellectual freedom.
- Having a concise Collection Development policy
- Collaborating with local newspapers on the issue of banned books.
- Using resources available like: MLA, ALA, Intellectual Freedom etc.

Committee Updates



ROCHESTER HILLS
PUBLIC LIBRARY

Other Business



ROCHESTER HILLS
PUBLIC LIBRARY

Proposal from Royal Park Hotel:

Royal Park Hotel is looking at opportunities for overflow parking for events. We would like to use your lot for our valet staff to park with peak demand being on Friday and Saturday nights. We could offer \$1,000 per month as compensation with a usage agreement for 2 years. Please let me know after your board meeting if there is mutual interest or potential future interest.



Warm Regards,
Michael Zorn
General Manager
mzorn@royalparkhotel.net

Royal Park Hotel

600 E University Drive
Rochester, MI 48307
www.royalparkhotel.net

Follow up questions/answers:

1. Would your attendants park in any open spot, or are you hoping to cordon off? We would like to avoid cordoning off while we are open. Our open hours are 9am - 9pm on Monday - Thursday, and 9am - 6pm on Friday & Saturday and 1pm - 6pm on Sunday.

We would like to park closest to the hotel for convenience but would not require spots to be blocked off. Typically, our demand is Friday, Sat nights that overflow is needed. Cars would not be parked overnight as this space would be used for event guests.

2. If the library plans a special event and anticipates demand for parking, are you amenable to 1-2 "blackout" dates or sharing the lot? We could reduce payment when those dates occur. For example, the library hosts an annual fundraiser in the spring, in 2023, this will take place at 6pm on April 29th. I'd like to have a system where we understand that parking could be limited, but again, I don't anticipate more than 1-2 of these nights each year.

We would be amenable to work around your special event dates. I would only ask for 30 days' notice so we can plan ahead. I would appreciate any reduction as well which could be worked out in a proration.