

**Rochester Hills Public Library
Board of Trustees Meeting**

November 14, 2022

- I. The Board of Trustees of the Rochester Hills Public Library held a regular meeting on Monday, November 14, 2022. The President called the meeting to order at 7:02 pm in the boardroom of the library. The presiding officer was Madge Lawson.

A quorum of the board was present including Bob Bonam, Melinda Deel, Anne Kucher, and Chuck Stouffer. Julianne Reyes joined the meeting at 7:05 pm.

Guests included Library Director Juliane Morian, City of Rochester Liaison Alice Moo, and Oakland Township Library Board President, Michael Tyler.

No members of the public were present.

- II. Public comments: none

- III. Minutes

- A. On a motion by Ms. Kucher, which Mr. Stouffer, seconded, the board unanimously approved the minutes from October 10, 2022 with no changes.

- IV. Treasurer's Report was reviewed and filed.

- V. Monthly Bills

- A. Monthly bills were reviewed with minor discussion: Mr. Tyler suggested it would be beneficial to document how credit card rewards points are applied as a statement credit. Ms. Morian noted the suggestion and confirmed that policy states that any benefits derived from the use of the credit card becomes the property of the library.
- B. On a motion by Mr. Bonam, which Ms. Deel seconded, the board unanimously approved the monthly bills for October 2022, which totaled \$431,255.74.

- VI. Communications

- A. The board reviewed and filed the communications with minor discussion about the benefits of publicizing the date when registration opens for events at the library.

- VII. Director's Report and Statistical Report

- A. The board reviewed and filed the director's report, statistical report, and the 2022 Michigan Library Association Conference Summary Report.

- VIII. Committee Reports

- A. The Policy Committee met on November 14, 2022 at 6:30pm. They discussed the legal review of the employee handbook. The library's labor attorney reviewed forty-four

existing policies, and suggested changes on twenty-three policies. The majority of corrections were clerical in nature. The labor attorney suggested some additional policies that the Board of Trustees could consider adding, but noted they were not glaring omissions. Ms. Lawson said that the Policy Committee will meet again in December to discuss how to best present this information to the full board.

- B. Finance Committee – no updates
 - C. Nominating Committee – Ms. Lawson appointed Ms. Kucher and Ms. Deel to this committee and charged them with presenting a slate of officers for next year at the December board meeting.
- IX. Other Business
- A. The board reviewed a proposal from the Royal Park Hotel to utilize the library parking lot on peak dates for valet parking. The hotel proposed \$1,000/month in compensation for the use of the lot, noting that Friday and Saturday evenings were their highest demand for valet service. Discussion ensued regarding ongoing issues with hotel guests parking in the library lot without consent, questions of liability and insurance, and the pros and cons of additional signage in the lot. The board directed Ms. Morian pursue a draft of an agreement with the hotel that they can formally consider at a future board meeting.
- X. Board Comments
- A. Mr. Bonam shared that he attended the staff In-Service on Friday, November 11th and spoke in appreciation of the staff on behalf of the library board. Mr. Bonam also expressed a desire to see a program lineup on the community television channel in order to view library events that are televised there. Ms. Deel commented that all program videos are available on the RHPL's YouTube channel. Ms. Morian commented that she would look into this request.
- XI. Questions from the Liaisons
- A. Mr. Tyler stated that the Oakland Township Library Board had a scheduled meeting on Thursday, November 17, 2022. Mr. Tyler anticipated discussing the merits of the OTLB funding a library locker installation (at a location to be determined) in Oakland Township, with the understanding that RHPL would fulfill hold requests via a delivery system.
- XII. The regular meeting adjourned at 8:30 pm.

Chuck Stouffer, Secretary