

Rochester Hills Public Library
500 Olde Towne Road, Rochester, MI

Mission:

Rochester Hills Public Library empowers people to explore and create with resources that enlighten, educate, entertain, and inform.

December 12, 2022 – 7 p.m.

Agenda

- I. Call to order of the regular meeting
- II. Public Comments*
- III. Minutes of regular meeting on November 14, 2022
- IV. Treasurer's Report for November 2022
- V. Monthly bills for November 2022 in the amount of \$384,686.96
- VI. Communications
 - a. Customer Comments
 - b. Auditor engagement and scope letters
 - c. Email response to S.Harras regarding services and programs
 - d. Email to patron inquiring about book banning history at RHPL
 - e. Letter to Nadia Cherup in response to second letter about security policy
 - f. Press Coverage
- VII. Reports
 - a. Library Director
 - b. Statistical Report
- VIII. Committee Updates
 - a. Finance
 - i. FY 2022 RHPL Budget Amendments
 - b. Policy
 - i. Personnel policies bulk review for clerical/clarifying edits
 - 1. GEN-2 Definitions
 - 2. GEN-3 Equal Opportunity Employer Policy
 - 3. GEN-4 Hiring Policy

*Each individual should state their name and are permitted 3 minutes of comment time

4. WORK-1 Employee Conduct Policy
5. WORK-2 Harassment Policy
6. WORK-3 Accommodation of Disabilities Policy
7. WORK-4 Grievance Policy
8. WORK 6a COVID 19 Safety and Emergency Policy
9. WORK-7 Use of Technology Policy
10. WORK-8 Use of Personal Vehicles Policy
11. PAY-1 Wage and Salary Administration Policy
12. PAY-2 Scheduled Policy
13. PAY-6 Furlough Day Policy
14. PERF-1 Positions and Standards Policy
15. PERF-5 Separation from Service Policy
16. BENA-1 Workers' Compensation Insurance Policy
17. BENR-1 Health Insurance Policy
18. BENR-9 Disability Insurance Policy
19. MISC-1 Personnel Records Policy
20. Acknowledgement of Access and/or Receipt

ii. Other personnel policies for review

1. BENR-11 Long-Term Care Insurance Policy (remove)
2. WORK-11 Employee Use of Social Media Policy (second reading)
3. WORK-12 Drug Free Workplace Policy (first reading)

c. Nominating

- IX. Other Business
- X. Board Comments
- XI. Questions from the Liaisons
- XII. Adjournment

*Each individual should state their name and are permitted 3 minutes of comment time